

**MENDOCINO COAST HEALTHCARE DISTRICT SPECIAL BOARD MEETING
MINUTES**

Members Present: Lee Finney, Paul Katzeff, Susan Savage, Sara Spring, Jade Tippet
Public Attendees: 2 persons from the public attended plus 6 persons via Zoom

DATE: July 13, 2023
TIME: 6:30 PM
PLACE: Redwoods Room, Adventist Health Mendocino Coast Hospital
700 River Dr.
Fort Bragg, CA

1. **Call to Order:** Lee Finney, Chair
The meeting was called to order by Chair Lee Finney at 6:36 PM

2. **Comments from the Board**
Comments were received from Director Finney, Director Katzeff, Director Spring, Director Savage and Director Tippet regarding guidelines for inclusion in the agenda of communications.

3. **Comments from the Community**
Comments from Malcolm McDonald were received.

4. **Approval of Agenda** – Lee Finney, Chair
It was moved by Director Tippet, seconded by Director Savage, to approve the agenda as submitted.
VOTE:
Lee Finney NO
Paul Katzeff NO
Susan Savage NO
Sara Spring NO
Jade Tippet ABSTAIN
The motion failed.
It was moved by Director Spring, seconded by Director Savage, to approve the agenda with items 8.3, 8.4, and 9.1 removed.
VOTE:
Lee Finney YES
Paul Katzeff YES
Susan Savage YES
Sara Spring YES
Jade Tippet YES
The amended agenda was approved.

5. Communications

Communications were received from HCAI, Assemblyman Jim Wood’s office, Joshua Taylor of JLL Healthcare Solutions, Chris Norden of the California Special Districts Association, the League of Women Voters, and the Grassroots Institute.

6. Hospital Seismic Compliance

As requested, cost estimates for new construction of a 10, 15, and 20 med/surg bed hospital were received.

7. Letter of Instruction for Savings Bank

It was moved by Director Tippett, seconded by Director Finney, to approve a Letter of Instruction to Savings Bank of Mendocino County. After discussion, the motion was withdrawn. Treasurer Tippett will seek further clarification on bank requirements and bring the letter back for approval.

8. Increase in wire transfer limit at Tri Counties Bank

It was moved by Director Tippett, seconded by Director Finney, to authorize submission of a request to Tri Counties Bank to increase the limit on wire transfers to \$1.2 million.

VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	YES
Jade Tippett	YES

The request for increase was approved.

9. SMARSH Online Archiving Service

It was moved by Director Finney, seconded by Director Spring, to direct Director Savage & Director Spring to follow up on the appropriateness of SMARSH Online Archiving Service for archiving all District communications and documents in a searchable format and report back to the Board.

VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	YES
Jade Tippett	YES

Directors Savage and Spring will investigate further and report back.

10. August Meeting Date

It was moved by Director Savage, seconded by Director Tippett to move the August regular meeting to August 24, pending approval from the attorney on procedure and room availability. After discussion, the motion was withdrawn.

11. Comments from the Community

Comments from Malcolm Macdonald and Kathy Wylie were received.

12. Comments from the Board of Directors

There were no further comments from the Board.

13. Adjournment

It was moved by Director Tippett, seconded by Director Katzeff, to adjourn.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

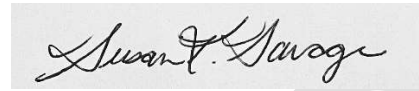
Sara Spring YES

Jade Tippett YES

The meeting was adjourned at 8:07 PM.

I hereby certify that all the information contained in these minutes is true and correct.

Respectfully submitted,



July 24, 2023

Susan Savage, Secretary

Date