

**MENDOCINO COAST HEALTHCARE DISTRICT BOARD MEETING  
MINUTES**

**Members Present:** Lee Finney, Paul Katzeff, Susan Savage, Sara Spring

**Public Attendees:** 5 persons from the public attended plus 11 persons via Zoom

**DATE:** September 21, 2023

**TIME:** 6:00 PM

**PLACE:** Redwoods Room, Adventist Health Mendocino Coast Hospital  
700 River Dr.  
Fort Bragg, CA

**1. Call to Order:** Lee Finney, Chair

The meeting was called to order by Chair Lee Finney at 6:02 PM

**2. Comments from the Board**

Comments were received from Director Spring.

**3. Comments from the Community**

No comments were received from the community.

**4. Approval of Agenda\_**– Lee Finney, Chair

It was moved by Director Spring, seconded by Director Savage, to approve the agenda as distributed.

VOTE:

Lee Finney                    YES

Paul Katzeff                YES

Susan Savage               YES

Sara Spring                 YES

The agenda was approved.

**5. Board Member Vacancy Appointment**

Paul Garza, Rosemary Mangino, and Gabriel Maroney were interviewed by the Board for appointment to the Board vacancy created by the resignation of Director Tippett. It was moved by Director Savage, seconded by Director Katzeff, to appoint Paul Garza to the vacancy. After discussion, the motion was withdrawn. It was agreed to have paper ballots for each Director to submit their vote to be read aloud for the record.

VOTE:

Lee Finney                    Garza

Paul Katzeff                 Maroney

Susan Savage                Garza

Sara Spring                 Maroney

No candidate received a majority.

**6. Devenney Report on HCAI Requirements and Grant Application**

The Devenney Group presented options for retrofitting or rebuilding the hospital. It was moved by Director Savage, seconded by Director Spring, to approve the retrofit option to comply with seismic standards required by 2030, in cooperation with Adventist Health.

VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	YES

The retrofit option was approved.

It was moved by Director Spring, seconded by Director Savage, to approve Non-Structural Performance Category 4 (NPC 4) standards for seismic evaluations.

VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	YES

NPC 4 standards were adopted.

It was moved by Director Spring, seconded by Director Finney, to approve additional cost of \$68,750 as requested by the Devenney Group for in-depth mechanical engineering analysis needed to complete the required HCAI report.

VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	YES

The additional cost was approved.

**6. Board Member Vacancy Appointment (continued)**

After discussion, Director Finney moved, seconded by Director Katzeff, to appoint Paul Garza to the vacancy.

VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	YES

Paul Garza was appointed to the Board vacancy. Secretary Savage administered the oath of office, to be delivered ASAP to the county Registrar of Voters. Director Katzeff announced his decision to resign effective October 1. The vacancy will be posted once his resignation is accepted.

**7. Reconsideration of Fiscal Policies**

It was moved by Director Spring, seconded by Director Savage to repeal Board Policy #2023-01 as not compliant with special district law.

VOTE:

Lee Finney	YES
Paul Garza	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	YES

The policy was repealed. Replacement policy recommendations will be coming with the assistance of Rick Wood from CSDA.

It was moved by Director Spring, seconded by Director Savage, to adopt Policy #2023-5 dealing with investment of district funds.

VOTE:

Lee Finney	YES
Paul Garza	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	YES

The policy was adopted.

**8. Treasurer's Report**

Treasurer Spring submitted a draft of a budget for FY 2024 as a first reading for discussion at the 9/28 meeting.

**9. Executive Director Job Description Amendment**

After discussion, it was agreed to hold this item over to the 9/28/23 meeting to allow Director Garza to provide comparison data for executive-director-level positions before a salary range is added to the job description.

**10. Comments from the Community**

Comments were received from Malcolm Macdonald.

**11. Comments from the Board of Directors**

Comments were received from Director Katzeff.

**12. Adjournment**

It was moved by Director Katzeff, seconded by Director Spring, to adjourn.

VOTE:

Lee Finney	YES
Paul Garza	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	YES

The meeting was adjourned at 9:35 PM.

I hereby certify that all the information contained in these minutes is true and correct.

Respectfully submitted,

A rectangular box containing a handwritten signature in cursive script that reads "Susan T. Savage".

September 28, 2023

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Susan Savage, Secretary

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Date

\*Approved October 26, 2023