

**MENDOCINO COAST HEALTHCARE DISTRICT BOARD MEETING
MINUTES**

Members Present: Lee Finney, Paul Katzeff, Susan Savage, Jade Tippet

Attending via Zoom: Sara Spring

Interim Counsel Present: Jim Jackson

Public Attendees: 2 persons from the public attended plus 6 persons via Zoom

DATE: June 29, 2023

TIME: 6:00 PM

PLACE: Redwoods Room, Adventist Health Mendocino Coast Hospital
700 River Dr.
Fort Bragg, CA

1. Call to Order: Lee Finney, Chair

The meeting was called to order at 6:01 PM.

2. Authorization for Attendance Via Zoom

It was moved by Director Savage, seconded by Director Tippet, to authorize Director Spring to attend via Zoom as long as no one over the age of 18 is in the room with her.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring ABSENT

Jade Tippet YES

Director Spring's participation via Zoom is authorized.

3. Comments from the Board

Comments were received from Director Savage, Director Tippet, & Director Katzeff.

4. Comments from the Community

Comments were received from Linda Williams and Malcolm Macdonald

5. Approval of Agenda – Lee Finney, Chair

It was moved by Director Tippet, seconded by Director Savage to approve the agenda as submitted.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

Sara Spring ABSENT

Jade Tippet YES

The agenda was approved.

6. Consent Calendar

Item 6.2 RHS Reconciliation Request and item 6.3 Extension of RFP for General Council were pulled from the consent calendar.

It was moved by Director Tippet, seconded by Director Finney, to approve item 6.1, the Warrant List, the remaining consent calendar item.

VOTE:

Lee Finney YES
Paul Katzeff YES
Susan Savage YES
Sara Spring ABSENT
Jade Tippet YES

The warrant list is approved.

7. RHS Reconciliation Request

It was moved by Director Finney, seconded by Director Tippet, to authorize Director Tippet to sign a request for reconciliation for the Department of Health Care Services for \$619,522 for Medi-Cal reconciliation for 7/1/2019 to 6/30/2020.

VOTE:

Lee Finney YES
Paul Katzeff ABSTAIN
Susan Savage YES
Sara Spring ABSENT
Jade Tippet YES

The request for reconciliation is authorized.

8. Extension of RFP for General Counsel

It was moved by Director Savage, seconded by Director Tippet, to extend the deadline for responses to the RFP for district general counsel to July 21.

VOTE:

Lee Finney YES
Paul Katzeff YES
Susan Savage YES
Sara Spring ABSENT
Jade Tippet YES

The extension is approved. Director Tippet requested that the process for selection once applications are received be submitted by the ad hoc committee for discussion and adoption.

9. Approval of minutes

It was moved by Director Tippet, seconded by Director Finney, to approve the minutes of the April 6, 2023 Special Board Meeting as submitted.

VOTE:

Lee Finney YES
Paul Katzeff YES
Susan Savage YES
Sara Spring ABSENT
Jade Tippet YES

The minutes for 4/6/23 are approved.

It was moved by Director Tippett, seconded by Director Finney, to approve the minutes of the April 27, 2023 Regular Board Meeting as submitted.

VOTE:

Lee Finney YES
Paul Katzeff YES
Susan Savage YES
Sara Spring ABSENT
Jade Tippett YES

The minutes for 4/27/23 are approved with a spelling correction in item VII in Mary Kate McKenna's name.

It was moved by Director Tippett, seconded by Director Finney, to approve the minutes of the May 11, 2023 Special Board Meeting as submitted.

VOTE:

Lee Finney YES
Paul Katzeff YES
Susan Savage YES
Sara Spring ABSENT
Jade Tippett YES

The minutes for 5/11/23 are approved.

It was moved by Director Tippett, seconded by Director Finney to approve the minutes of the May 25, 2023 Regular Board Meeting as submitted.

VOTE:

Lee Finney YES
Paul Katzeff YES
Susan Savage YES
Sara Spring ABSENT
Jade Tippett YES

The minutes for 5/25/23 are approved.

It was moved by Director Tippett, seconded by Director Finney, to approve the minutes of the June 22, 2023 Special Board Meeting with the correction to the cost of the retreat in Item 11 to \$5040 as noted in the proposal from the facilitator and the addition of notations that there were no further community comments at the end of the meeting and that Board member comments were received.

VOTE:

Lee Finney YES
Paul Katzeff YES
Susan Savage YES
Sara Spring ABSENT
Jade Tippett YES

The minutes of 6/22/23 are approved as amended.

It was clarified that statements submitted by the Board or the public for inclusion in the record must be submitted digitally for inclusion in a Communications agenda item. It was clarified that, moving forward, comments from the Board and public will be noted in the minutes by who spoke without any characterization of the content.

10. Adventist Health Report – Judy Leach, Adventist Health

A report on community feedback on services provided by Adventist Health Mendocino Coast was shared.

11. Mendocino Coast Healthcare Foundation Report – Terry Ramos, Mendocino Coast Healthcare Foundation

A report on fundraising activities and progress on the Main Street location was shared.

12. Treasurer’s Report

Treasurer Tippett presented a report on the current status of our accounts and a conversation with Adventist CFO Dean Shepardson. It was moved by Director Spring, seconded by Director Katzeff, to require that any and all structural banking decisions should receive prior board approval with public input.

VOTE:

Lee Finney	NO
Paul Katzeff	YES
Susan Savage	NO
Sara Spring	YES
Jade Tippett	NO

The motion was defeated.

It was moved by Director Savage, seconded by Director Katzeff, that any and all structural banking decisions that would include opening or closing accounts, changes in how funds are deposited, withdrawn, or transferred between accounts, administration of accounts or who has access should have prior authorization from the Board before implementation.

VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	NO
Jade Tippett	YES

The motion was approved.

It was moved by Director Tippett, seconded by Director Savage to accept the treasurer’s report as submitted.

VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	NO
Jade Tippett	YES

The report is accepted.

It was moved by Director Tippett, seconded by Director Finney, to halt all further acceptance of ACH transfers or remote debits through all BofA accounts to facilitate the termination of deposits of Adventist Health accounts receivable or payment of Adventist Health bills through District accounts.

VOTE:

Lee Finney YES
Paul Katzeff YES
Susan Savage YES
Sara Spring ABSTAIN
Jade Tippett YES

The motion was passed.

It was moved by Director Tippett, seconded by Director Savage, to move \$100,000 from the Tri County property tax revenue account 5861 to Tri County checking account 7244 to be able to continue to pay bills.

VOTE:

Lee Finney YES
Paul Katzeff YES
Susan Savage YES
Sara Spring ABSTAIN
Jade Tippett YES

The transfer is approved.

13. Motion to Untable Report from Bylaws & Policies Ad Hoc Committee

It was moved by Director Tippett, seconded by Director Finney, to untable the report from the Bylaws and Policies Ad Hoc Committee.

VOTE:

Lee Finney YES
Paul Katzeff YES
Susan Savage YES
Sara Spring YES
Jade Tippett YES

The report was untabled.

14. Resolution and Policy on CPRA Response

It was moved by Director Tippett, seconded by Director Finney, to adopt the draft resolution and policy on handling California Public Records Act requests as submitted. Interim counsel advised that all parts of the law must be followed whether they are included in the resolution or not.

VOTE:

Lee Finney YES
Paul Katzeff ABSTAIN
Susan Savage YES
Sara Spring ABSENT
Jade Tippett YES

The resolution and policy are approved.

15. Hospital Seismic Compliance

It was moved by Director Savage, seconded by Director Tippett, to approve the Request For Proposals as submitted for a consulting firm to assist with community assessment, funding options, bond costs, and electoral options for complying with seismic requirements. The timeline for submissions would be approximately 30 days.

VOTE:

Lee Finney YES
Paul Katzeff YES
Susan Savage YES
Sara Spring ABSENT
Jade Tippett YES

The RPF is approved for distribution.

Lee shared that the Devenney Group is working on the request for cost estimates for a 10, 15, and 20 med-surg bed replacement hospital and should have the figures by July 7. The cost of the estimates is to be determined.

16. Renew D & O Insurance

It was moved by Director Savage, seconded by Director Tippett, to renew the Directors and Officers liability insurance through BETA for \$24,280.

VOTE:

Lee Finney YES
Paul Katzeff YES
Susan Savage YES
Sara Spring ABSENT
Jade Tippett YES

The renewal is authorized. It was noted that other sources of this insurance are still being researched for possible consideration of early termination should any savings justify any early termination fees applicable.

17. Approval of Resolution on Intergovernmental Transfer Refund Request

It was moved by Director Tibbett, seconded by Director Finney, to approve a resolution to be signed by Treasurer Tippett requesting a full refund of the Intergovernmental Transfer authorized by the Board on February 23, as the District does not qualify for this program.

VOTE:

Lee Finney YES
Paul Katzeff YES
Susan Savage YES
Sara Spring ABSENT
Jade Tippett YES

The resolution is approved. Mr. Jackson will draft a letter and follow up with DHCS

18. Community Comments

Comments were received from Malcolm Macdonald.

19. Board Comments

Comments were received from Director Tippett and Director Katzeff.

20. Adjournment

It was moved by Director Tippett, seconded by Director Savage, to adjourn.

VOTE:

Lee Finney YES

Paul Katzeff YES

Susan Savage YES

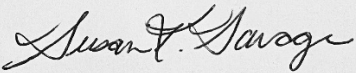
Sara Spring ABSENT

Jade Tippett YES

The meeting was adjourned at 9:10 PM.

I hereby certify that all the information contained in these minutes is true and correct.

Respectfully submitted,



July 5, 2023

Susan Savage, Secretary

Date

DRAFT