



REGULAR MEETING OF THE BOARD OF DIRECTORS  
MENDOCINO COAST HEALTH CARE DISTRICT  
MINUTES

Thursday, September 26, 2024, at 6:00 PM  
Redwoods Room, Adventist Health Mendocino Coast Hospital Campus  
700 River Drive, Fort Bragg, CA.

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**CONDUCT OF BUSINESS**

**1. CALL THE MEETING TO ORDER**

Chair Garza called the meeting to order at 6:01 p.m.

This meeting was held in-person and by teleconference in accordance to the Brown Act.

Directors Present:           Chair Paul Garza, Jr.                           Vice Chair Paul Katzeff  
                                  Secretary Susan Savage                       Treasurer Sara Spring  
                                  Jan McGourty

A quorum of the Board was present.

Management Team:       Agency Administrator Katharine Wylie  
                                  Chief Financial Officer Wayne Allen  
                                  District Legal Counsel Craig Steele  
                                  Clerk of the Board Norma I. Alley, MMC

**2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Chair Garza called for public comment.

Malcolm Macdonald spoke on public comment opportunity on agendas and election endorsements.

Seeing no further comment, Chair Garza closed public comment.

**3. REPORTS**

**3a) Receive and file MCHCD Board Chair's Report**

Chair Garza reported on his written report and fielded inquiry from the Board.

Treasurer Spring requested a discussion on Measure C funds on a future agenda. Chair Garza directed staff to add a discussion item to a future agenda.

### **3b) Receive Mendocino Coast Healthcare Foundation**

There was no report from the Mendocino Coast Healthcare Foundation.

### **3c) Receive and file Adventist Health Monthly Report**

Adventist Health Mendocino Coast Hospital President Judy Leach and Facilities Manager Peter Johnston presented on general hospital matters pertaining to the District and fielded inquiry from the Board. President Leach introduced Physician Department Chief of Staff Dr. Robin Serrahn and General Surgeon Dr. Mauricio Heilbron.

### **3d) Receive and file Traditional Medicine Symposium Report**

Vice Chair Katzeff reported on the symposium.

### **3e) Receive and file Agency Administrator's Report**

Agency Administrator Wylie reported on her written report and provided updates on general matters of the District and fielded inquiry from the Board.

Chair Garza called for public comment on all reports provided.

Malcolm Macdonald provided general comments regarding reports provided.

Seeing no further comments, Chair Garza closed public comment.

## **4. CONSENT CALENDAR**

There was a request to consider items separately.

### **4a) Draft Minutes of the 8/22/2024 Regular Meeting**

Chair Garza called for public comment.

Malcolm Macdonald provided general comments regarding the agenda item.

Seeing no further comment, Chair Garza closed public comment.

Treasurer Spring requested the minutes be amended to include the pending litigation case heard during Closed Session.

Motion: Director McGourty made a motion to approve the August 22, 2024, minutes, as amended. Motion was seconded by Treasurer Spring. The motion was approved by a 5 Yes/0 No vote.

#### **4b) Draft Minutes of the 9/9/2024 Regular Meeting**

Treasurer Spring requested an amendment to remove requesting approval for her participating via teleconference.

Secretary Savage requested an amendment of striking “due to the Special Meeting” under Public Comment.

Motion: Secretary Savage made a motion to approve the September 9, 2024, minutes, as amended. Motion was seconded by Director McGourty. The motion was approved by a 5 Yes/0 No vote.

#### **4c) MCHCD/LWV Candidate Forum, held in conjunction with the non-partisan Mendocino County League of Women Voters, on October 2, 2024, at Fort Bragg Town Hall, 6:00-7:30 pm.**

Treasurer Spring expressed concern supporting the event.

General discussion ensued amongst the Board regarding the Forum location and the District financially supporting the event.

Motion: Chair Garza made a motion to approve financial support of facility rental costs. Motion was seconded by Vice Chair Katzeff. The motion was approved by a 5 Yes/0 No vote.

#### **4d) Letter of Support to Governor Newsom, AB869**

Motion: Secretary Savage made a motion to send a letter of support. Motion was seconded by Director McGourty. The motion was approved by a 5 Yes/0 No vote.

Chair Garza called a recess at 8:07 p.m. The meeting reconvened at 8:12 p.m.

### **5. NEW BUSINESS**

#### **5a) Receive and consider adoption of the Board Bylaws amendments**

Secretary Savage and Director McGourty summarized the agenda report and fielded inquiry from the Board.

Chair Garza called for public comment.

Malcolm Macdonald provided general comments regarding the agenda item.

Seeing no further comment, Chair Garza closed public comment.

General discussion ensued amongst the Board regarding term of office and when service would end. District Legal Counsel Steele clarified stating Board Members serve until their successor is elected and seated into office.

Motion: Secretary Savage made a motion to approve the Bylaws. Motion was seconded by Director McGourty. The motion was approved by a 5 Yes/0 No vote.

### **5b) Receive and consider Board Travel and Reimbursement Policy**

Secretary Savage and Director McGourty summarized the agenda report and fielded inquiry from the Board.

Chair Garza called for public comment. Seeing no one come forward, Chair Garza closed public comment.

General discussion ensued regarding the daily maximum amount allowable for reimbursement.

Motion: Secretary Savage made a motion to approve the policy with the additional language noting while traveling for District business, the maximum daily meal reimbursement will be \$80 per person per day and omit the starred examples. Motion was seconded by Treasurer Spring. The motion was approved by a 3 Yes/2 No (Garza/McGourty) vote.

### **5c) Consider a change of date in the Regular meeting calendar for October 2024**

Agency Administrator Wylie provided a brief report.

Chair Garza called for public comment. Seeing no one come forward, Chair Garza closed public comment.

Motion: Treasurer Spring made a motion to approve changing the Regular Meeting to October 24, 2024. Motion was seconded by Secretary Savage. The motion was approved by a 5 Yes/0 No vote.

Chair Garza asked the Board if there were any objections to combining Items 5d, 5e, 5f, 5g. Seeing no objections the four items were collectively.

**5d) Receive Check Register Report, as of 8/31/24, CFO Wayne Allen.**

**5e) Receive Actual vs. Budget Report, as of 8/31/24, CFO Wayne Allen.**

**5f) Receive Treasury Bill Inventory Portfolio as of 8/31/24, CFO Wayne Allen.**

**5g) Receive Summary of Cash Balances as of 8/31/24**

Chief Financial Officer Allen reported on the District's financial matters and fielded inquiry from the Board.

Chair Garza called for public comment.

Malcolm Macdonald provided general comments regarding the agenda item.

Terry Ramos provided general comments regarding the agenda item.

Adventist Health Mendocino Coast Hospital President Judy Leach provided general comments regarding the agenda item.

Adventist Health Mendocino Coast Hospital Facilities Manager Peter Johnston provided general comments regarding the agenda item.

Linda Williams provided general comments regarding the agenda item.

Seeing no further comment, Chair Garza closed public comment.

## **6. CLOSED SESSION**

6a) Gov. Code §54956.8: Conference with Real Property Negotiators, 721 River Drive, Fort Bragg. Ca.  
District Negotiators: Appointed District ad hoc Subcommittee and legal counsel Negotiating parties: GL Bruno, Agent,  
Mendocino Coast Medical Plaza, LLC.

Under negotiation: price and terms of payment of possible purchase.

Chair Garza called for public comment.

Adventist Health Mendocino Coast Hospital President Judy Leach provided general comments regarding the agenda item.

Seeing no further comment, Chair Garza closed public comment.

District Legal Counsel led the Board into Closed Session at 9:38 p.m.

The Closed Session adjourned and the Regular Meeting reconvened at 9:58 p.m.

## **6b) Report out from Closed Session**

Chair Garza reported there was no reportable action.

## **7. COMMENTS FROM THE BOARD**

There were no comments from the Board.

## **8. ADJOURNMENT**

Seeing no further business, Chair Garza adjourned the meeting at 10:00 p.m.

Respectfully Submitted,

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Norma I. Alley, MMC, Clerk of the Board