

**MENDOCINO COAST HEALTHCARE DISTRICT SPECIAL BOARD MEETING  
MINUTES**

**Members Present:** Lee Finney, Susan Savage, Sara Spring, Jade Tippet

**Members Absent:** Paul Katzeff, attending via Zoom

**Public Attendees:** 4 persons from the public attended plus 6 persons via Zoom

**DATE:** Mar 30, 2023

**TIME:** 6:00 PM

**PLACE:** Redwood Room, Adventist Mendocino Coast Hospital  
700 River Dr.  
Fort Bragg, CA

**Call to Order – Lee**

The meeting was called to order at 6:10 PM. It was noted that Paul has a medical situation that required him to be out of town. Moved by Lee seconded by Jade to authorize Paul to attend via Zoom.

**VOTE:**

Lee: YES

Paul: ABSENT

Susan: YES

Sara: YES

Jade: YES

It is authorized for Paul to attend via Zoom pending clarification that no one 18 years or older is in the room with him.

**I. Board Comments**

General comments were offered by Board members.

**II. Community Comments – Lee**

Comments were received from the public.

**III. Approval of Agenda – Lee**

It was moved by Jade, seconded by Susan to approve the agenda as submitted.

**VOTE:**

Lee: YES

Paul: ABSENT

Susan: YES

Sara: YES

Jade: YES

The agenda as submitted was approved.

**IV. Approval of Meeting Minutes - Susan**

Moved by Susan, seconded by Lee to amend the minutes of the February 8 Special Meeting Approval of the Agenda to read as follows:

“Moved by Jade, seconded by Susan to approve the agenda. Sara challenged the agenda as the Zoom link was not included on page 1 of the agenda and therefore invalidated the meeting. The chair ruled that posting on the District website were adequate and proceeded with the meeting.”

VOTE:

Lee: YES  
Paul: ABSENT  
Susan: YES  
Sara: YES  
Jade: YES

The minutes of the February 8 meeting were amended. The corrected minutes will be posted on the website.

Moved by Susan seconded by Lee to approve the minutes of the February 23 regular Board meeting as distributed.

VOTE:

Lee: YES  
Paul: ABSENT  
Susan: YES  
Sara: ABSTAIN  
Jade: YES

The minutes were approved.

Moved by Susan seconded by Lee to approve the minutes of the March 16 Special Board meeting as distributed.

VOTE:

Lee: YES  
Paul: ABSENT  
Susan: YES  
Sara: ABSTAIN  
Jade: YES

The minutes were approved.

**V. Report from Mendocino Coast Healthcare Foundation – Terry Ramos**

Terry provided an update on Foundation activities, including 10 scholarships awarded to healthcare students, spring graduation for nursing students, addition of a grant writer to staff, and the return of a series of live Winesong! events.

**VI. Treasurer’s Report - Jade**

Jade presented a series of documents on the financial standing of the district. Moved by Jade seconded by Lee to accept the treasurer’s report.

VOTE:

Lee: YES  
Paul: ABSTAIN  
Susan: YES  
Sara: NO  
Jade: YES

A friendly amendment to the previous motion was suggested by Sara to add approving the warrant list as distributed with a correction.

VOTE:

Lee: YES  
Paul: ABSTAIN  
Susan: YES  
Sara: NO  
Jade: YES

The warrant list will be corrected to show \$354 reimbursed to Susan for the annual P.O. Box rental, not for copies. The Treasurer's report was then accepted and the warrant list approved. Moved by Jade, seconded by Lee to transfer \$1,000,000 from BofA account x0155 to Adventist Health. The motion was withdrawn. Further documentation was requested in order to consider this transfer.

Moved by Jade, seconded by Lee to transfer \$188,120 from the x5861 Tax Revenue account to the Measure C restricted account. The motion was withdrawn. Further documentation was requested in order to consider this transfer.

Moved by Lee, seconded by Jade to pay approximately \$418,012.92 from BofA account x0155 to the Department of Healthcare Services to satisfy a collections notice, pending final negotiations on the exact amount past due.

VOTE:

Lee: YES  
Paul: YES  
Susan: YES  
Sara: YES  
Jade: YES

The payment is authorized.

**VII. Solar Power Proposal – Josh Taylor, portfolio energy manager for Adventist Health**

A proposal to install carport-style & ground mounted solar power cells in the parking lot and adjacent property to the hospital at no cost to the district was presented.

Moved by Jade, seconded by Lee to authorize Engie North American and Adventist Health to submit a non-binding interconnection application with PG&E by the April 13 deadline.

VOTE:

Lee: YES  
Paul: YES (Note: Paul arrived on Zoom at 7:10 PM)  
Susan: YES  
Sara: YES  
Jade: YES

**VIII. Report from Adventist Health – Judy Leach**

A report was provided on staffing changes/ additions at the hospital.

**IX. Chair's report – Lee**

Board and community were referred to the written Chair's report that was distributed and posted. She also provided an update on AB 869 (Wood) that has been amended, cleared the Assembly Committee on Health and is now heading to the Assembly Appropriations Committee.

**X. 516 Cypress Street Address Change Request – Lee**

Moved by Sara seconded by Jade to approve the address change request for 516 Cypress Street.

VOTE:

Lee: YES

Paul: YES

Susan: YES

Sara: YES

Jade: YES

The address change request is approved.

**XI. Motion to Table**

Moved by Jade seconded by Lee to table all remaining items on the agenda.

VOTE:

Lee: YES

Paul: YES

Susan: YES

Sara: YES

Jade: YES

The remaining items concerning an Adventist Health seismic compliance plan, further authorization for the Devenney Group, the Small and Rural Relief Program, and Bylaws update were tabled.

**XII. Next meeting – Lee**

The next meeting will tentatively be scheduled for Thursday April 13 pending availability of meeting space.

**XIII. Community Comments**

Community comments were received.

**XIV. Board Comments**

Comments from the Board were delivered.

**XV. Motion to Adjourn**

It was moved by Jade seconded by Susan to adjourn.

VOTE:

Lee: YES

Paul: YES

Susan: YES

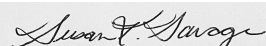
Sara: YES

Jade: YES

The meeting was adjourned at 9:07 PM.

I hereby certify that all the information contained in these minutes is true and correct.

Respectfully submitted,



Susan K Savage, Secretary