



REGULAR MEETING OF THE BOARD OF DIRECTORS
MENDOCINO COAST HEALTH CARE DISTRICT
MINUTES

Thursday, December 12, 2024, at 5:00 PM
Redwoods Room, Adventist Health Mendocino Coast Hospital Campus
700 River Drive, Fort Bragg, CA.

CONDUCT OF BUSINESS

1. CALL THE MEETING TO ORDER

Chair Garza called the meeting to order at 5:05 p.m.

This meeting was held in-person and by teleconference in accordance with the Brown Act.

Director's Present:	Chair Paul Garza, Jr.	Vice Chair Paul Katzeff
	Secretary Susan Savage	Jan McGourty

A quorum of the Board was present.

Management Team:	Agency Administrator Katharine Wylie
	Chief Financial Officer Wayne Allen
	Clerk of the Board Sasha Amiri-Nair

2. ADMINISTER OATH OF OFFICE

The Oath was given by Susan Savage and Paul Garza Jr., Paul Katzeff, Jan McGourty and Lynn Finley were sworn in.

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Chair Garza called for public comment. Seeing no one come forward, he closed public comment.

4. CLOSED SESSION

4a) Gov. Code §54956.8: Conference with Real Property Negotiators, 700 River Drive, Fort Bragg. CA
District Negotiators: Wayne Allen, Chief Restructuring Office, MCHCD.
Negotiating Party: Eric Stevens, President, Northern California Network, Adventist Health.
Under Negotiation: Terms of the Lease Agreement, Dated July 1, 2020.

4b) Gov. Code §54956.8: Conference with Real Property Negotiators, 721 River Drive, Fort Bragg. Ca.
District Negotiators: Appointed District *ad hoc* Subcommittee and legal counsel Negotiating parties: GL Bruno,
Agent, Mendocino Coast Medical Plaza, LLC.
Under Negotiation: price and terms of payment of possible purchase.

4c) Report out from Closed Session.

Chair Garza reported there was no reportable action.

5. REPORTS

5a) Receive and file MCHCD Board Chair's Report

Chair Garza reported on his written report and fielded inquiry from the Board.

5b) Receive and file Check Register Report

Chief Financial Officer Allen presented the report and fielded inquiry from the Board.

Director Savage asked for the status of the audits. CFO Allen stated that the first-year audit is about 75% done and should be completed by January 31st. The remaining years will then be completed in the next two to three months.

Director Katzeff asked about the board attendance fees. CFO Allen stated that each Board or Committee meeting, the board member will be reimbursed \$50/meeting for their attendance. The bylaws that contain this new provision were approved at the 10/26/24.

Director Katzeff asked CFO Allen based on his experiences how he would define the financial condition of this Board? He stated that it's in the best fiscal health he has ever seen since 2006. He also asked how we tell the community that we are in good shape, but we can't do anything about it, and if he can help with the information on their restricted and unrestricted funds that they are allowed to spend so they can bring it to the strategy session.

Director Garza suggested that they get an analysis from the CFO for the retreat.

5c) Receive and File Adventist Health Report

Adventist Health Mendocino Coast Hospital President Judy Leach and Facilities Manager Peter Johnson presented on general hospital matters pertaining to the District and fielded inquiry from the Board.

Director Katzeff asked if the MAT program had ended, and President Leach confirmed that the program had not ended but that the contract for an individual that was providing service for the program had ended, and that other staff members had taken up the work.

Director Katzeff informed Facility Manager Johnson that a local roofing company had contacted the Directors about the need to replace the roof immediately. FM Johnson stated Redwood provided a quote for a complete roof replacement. However, Redwood also confirmed the roof is still in good shape for another year and is part of the facility discussion regarding the importance of the building.

5d) Receive and file Mendocino Coast Healthcare Foundation Board Report

Chair Ramos presented the report and fielded inquiry from the Board.

5e) Receive and file Agency Administrator's Report

Agency Administrator Wylie reported on her written report and provided updates on general matters of the District and fielded inquiry from the Board.

Director Savage asked where they were with the solar project. Facility Manager Johnson stated NG is working on the project to upgrade with more to come.

Agency Administrator Wylie asked the Directors if they were available on Jan 3 for a workshop 11:30-3:30 and the Directors confirmed they were. Director Savage asked if they can put the location of the meetings be shown as a TBD on the calendar since they had discussed a rotating schedule and Agency Administrator Wylie said she would work on it.

Chair Garza called for public comment.

Chair Ramos thanked the Directors for going through the negotiations so quickly.

Malcolm Macdonald provided general comments regarding the reports provided.

Seeing no further comments, Chair Garza closed public comment.

6. CONSENT CALENDAR

Chair Garza called for public comment.

Malcolm Macdonald provided general comments regarding the agenda item.

6a) Draft Minutes of the 9/26/2024 Regular Meeting; Draft Minutes of 10/24/2024 Regular Meeting; and Draft Minutes of the 11/6/2024 Special Meeting

6b) Board Resolution 2024-12, Tri Counties Bank Signature Authority, removal of former Board Treasurer.

6c) Board Resolution 2024-13, LAIF (Local Agency Investment Fund) Signature Authority, removal of former Board Treasurer.

6d) Appoint Robert van Buuren to the Measure C Committee.

Motion: Secretary Savage made a motion to approve the Consent Calendar items. Motion was seconded by Director Finley. The motion was approved by a 5 Yes/0 No vote.

7. NEW BUSINESS

7a) Receive and consider approval of the Adventist Health Lease Restructure letter, dated 11/22/2024.

1st Motion: Director Katzeff made a motion to approve the Adventist Health Lease Restructure letter, dated 11/22/2024. Motion was seconded by Secretary Savage. The motion was approved by a 5 Yes/0 No vote.

Chair Garza called for public comment.

Malcolm Macdonald provided general comments regarding the agenda item.

Seeing no further comments, Chair Garza closed public comment.

2nd Motion: Director Katzeff made a motion to modify his original motion to “Accept” the letter of the Adventist Health Lease Restructure letter, dated 11/22/2024. Motion was seconded by Secretary Savage. The motion was approved by a 5 Yes/0 No vote.

Chair Garza recommended a group to look at the operation of the thrift store, do some analysis and come back to the board. He stated both Director Katzeff and Finley have agreed to service an ad hoc for that purpose, and appointed them both with no objections.

7b) Receive and consider approval of the Measure C Bylaws revision, dated 12/12/2024.

Agency Administrator Wylie gave an update on the agenda item and fielded inquiry from the Board.

Chair Garza called for public comment.

President Leach asked some clarification questions regarding the agenda item.

Malcolm Macdonald provided general comments regarding the agenda item.

Seeing no further comments, Chair Garza closed public comment.

Motion: Director Finley made a motion to approve the Measure C Bylaws revision, dated 12/12/2024. Motion was seconded by Director McGourty. The motion was approved by a 5 Yes/0 No vote.

7c) Consider approval to surplus 2 district-owned ambulances, approximate market value of \$1500 each, and provide staff direction to liquidate the assets.

Agency Administrator Wylie gave an update on the agenda item and fielded inquiry from the Board.

Chair Garza called for public comment.

Seeing no further comments, Chair Garza closed public comment.

Motion: Secretary Savage made a motion to approve the surplus of 2 district-owned ambulances, approximate market value of \$1500 each, and provide staff direction to liquidate the assets. Motion was seconded by Director McGourty. The motion was approved by a 5 Yes/0 No vote.

7d) Receive and consider approval of the Health Management Agency Contract for assistance with the Voluntary Rate Range Program (VRRP) and studying the proposed county-wide Hospital Improvement District under consideration by the Mendocino and Lake County Board of Supervisors.

Agency Administrator Wylie gave an update on the agenda item and fielded inquiry from the Board.

Chair Garza called for public comment.

Malcolm Macdonald provided general comments regarding the agenda item.

Seeing no further comments, Chair Garza closed public comment.

Motion: Secretary Savage made a motion to table this item until the next meeting. Motion was seconded by Director McGourty. The motion was approved by a 5 Yes/0 No vote.

7. COMMENTS FROM THE BOARD

Chair Garza thanked the Board for the work they've all done.

Director Katzeff commended Chair Garza for doing an effective job as Chair and making his life easier.

Director Savage stated her appreciation of the Board for stepping up and also to Sarah Spring who gave 6 years of her life to the Board. Chair Garza would like to direct staff to draft a thank you letter to her for her contributions and have the Board sign it afterward. Director Katzeff suggested getting a plaque instead of doing a letter and presenting it to her at a future meeting. Chair Garza agreed with the suggestion and asked Agency Administrator Wylie and Director Savage to work on it together.

Director McGourty thanked the Board for welcoming her and also Wayne and Kathy for making a difference, and the public for attending the meetings.

Linda Williams provided general comments regarding the agenda item.

Director Finley stated she appreciates being on the Board and the support from the community.

Agency Administrator Wylie stated the agenda shows Jan. 9 as the next Board meeting, but two Board members are not available for that meeting, so it will have to be listed as TBA.

8. ADJOURNMENT

Motion Director Finley made a motion to adjourn the meeting. Motion was seconded by Director McGourty. The motion was approved by a 5 Yes/0 No vote.

Seeing no further business, Chair Garza adjourned the meeting at 7:40 p.m.

Respectfully Submitted,

Sasha Amiri-Nair, Clerk of the Board