

**REGULAR MEETING AGENDA**  
**THURSDAY, August 17, 2023**  
**6:00 PM**  
**REDWOODS ROOM, AHMC**  
**700 RIVER DRIVE, FORT BRAGG, CA**  
<https://www.mchcd.org>

**NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**MENDOCINO COAST HEALTH CARE DISTRICT**

NOTICE IS HEREBY GIVEN in accordance with Section 54954 of the Government Code that a Regular Session of the Board of Directors of the Mendocino Coast Health Care District is called to be held August 17, 2023, at 6:00 p.m. in the Redwoods Room, Adventist Health Mendocino Coast Hospital, 700 River Drive, Fort Bragg, California. Supporting documentation for this agenda is available on the website at: <https://www.mchcd.org>

PLEASE NOTE: The outer doors to the Outpatient building where the Redwoods Room is located are locked at 7:00 PM. Anyone wishing to attend the meeting in person who arrives after 7:00 PM will see a sign on the doors indicating a phone number that can be used to bring someone from the meeting to open the door. In the event that anyone arrives to attend the meeting after 7:00 PM and does not have a cell phone, the hospital can be accessed through the Emergency Room where a security guard can be requested to provide an escort to the Redwoods Room.

In compliance with Government Code section 54954.2(a) the Mendocino Coast Health Care District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the District at 707-937-3089 at least 72 hours prior to the meeting. The Board reserves the right to mute or remove a member of the public for inappropriate behavior which is disruptive.

This Board Meeting is being held in person. Meeting attendees may also join virtually using the Zoom link below. See Appendix A for other links and phone numbers to access this meeting.

<https://us02web.zoom.us/j/84962610691?pwd=WHNXUkZheS9qRFZCT015REZmQ2tEdz09>

**CONDUCT OF BUSINESS:**

1. **Call to Order:** Lee Finney, Chair
2. **Roll Call:** Susan Savage, Secretary

## **BOARD AND COMMUNITY COMMENTS**

### **3. Comments from the Board**

### **4. Comments from the Community**

This portion of the meeting is reserved for people desiring to address the Board of Directors on any matter which the District has jurisdiction that is not on the Agenda. You must state your name and address for the record. Time is limited to 3 minutes per speaker with a 20-minute total time limit for all comments. The Board of Directors can take no action on your presentation but can seek clarification of the points made in your presentation or comments.

The public is invited to comment on each agenda item as it is announced by the Chair. The same 3 minutes per speaker and 20-minute total time limits apply. The Board of Directors will then discuss the item without further public comment. The Agenda is approved without public comment.

**Brown Act Requirements:** Pursuant to the Brown Act, the Board of Directors cannot discuss or take action on items not on the agenda. This will limit the Board's response to requests and questions during the comment period.

### **5. APPROVAL OF AGENDA – Lee Finney, Chair**

### **6. CONSENT CALENDAR – Lee Finney, Chair**

**TAB 1**

- 6.1 Warrant List
- 6.2 Appointment of Paul Katzeff to the Office and Hiring Ad Hoc Committee with Susan Savage, Chair

### **7. COMMUNICATIONS**

**TAB 2**

- 7.1 CSDA eNews for July 25, 2029
- 7.2 DHCS Response to Atty Jackson Re: IGT
- 7.3 Gabriel Maroney Inquiry Re: Board Vacancy
- 7.4 League of Women Voters Reception for Local Elected Officials Invitation at Caspar Community Center on September 22, 2023 from 5 -7 PM.
- 7.5 HCAI Notice of Hospital Building Safety Board Full Board Meeting August 17, 2023
- 7.6 CSDA eNews for August 8, 2023
- 7.7 MCHCF Dealing with Dementia Training Flyer September 7 or 8 in Redwoods Cannon Room
- 7.8 HCAI Health Care Affordability Board Meeting, August 22, 2023
- 7.9 Rhoda Teplow Inquiry Re: Board Vacancy
- 7.10 Shin Green, Eastshore Consulting: Summary of Preliminary Parcel Tax Roll File for Submission to Mendocino County

### **8. APPROVAL OF MINUTES – Susan Savage, Secretary**

**TAB 3**

- 8.1 July 21, 2023, Board Retreat Minutes
- 8.2 July 27, 2023, Regular Meeting Minutes
- 8.3 August 10, 2023, Special Board Meeting

**9. REPORTS**

- 9.1 **Adventist Health Report** – Judy Leach
- 9.2 **Mendocino Coast Healthcare Foundation Report** – Terry Ramos
- 9.3 **Chair’s Report** – Lee Finney
- 9.4 **Treasurer’s Report** – Sara Spring

**10. SEISMIC COMPLIANCE DECISIONS**

- 10.1 *Discussion/Action* – **Outdated Facility Assessment Update** – Lee Finney
- 10.2 *Discussion/Action* – **HCAI August 14, 2023, Webinar Report** – Lee Finney

**11. OLD BUSINESS**

- 11.1 *Discussion/Action* – **Date for Next Meeting: September 9 or September 14**  
– Lee Finney
- 11.2 *Discussion/Action* – **Executive Director Job Description Draft 2** – **TAB 4**  
Susan Savage
- 11.3 *Discussion/Action* – **Task the Office and Hiring Ad Hoc Committee with creating and initiating a selection process for Executive Director** – Ad Hoc Committee on Office and Hiring
- 11.4 *Discussion/Action* – **Revised Bylaws Sections 8 and 9 Re: The Appointment and Duties of the District Manager** – Susan Savage **TAB 5**
- 11.5 *Discussion/Action* – **SMARSH Purchase** – Susan Savage

**12. Comments from the Community** This portion of the meeting is reserved for people desiring to address the Board of Directors on any matter over which the district has jurisdiction. You must state your name and address for the record. Time is limited to 3 minutes per speaker with a 20-minute total time limit for all comments. The Board of Directors can take no action on your presentation but can seek clarification of points made in your presentation or comments.

**13. Comments from Board of Directors**

**14. Adjournment**

Dated: August 14, 2023

STATE OF CALIFORNIA)  
COUNTY OF MENDOCINO) §

I declare under penalty of perjury that I hold the position of Secretary of the Mendocino Coast Health Care District Board of Directors; and that I posted this notice at the District office on August 14, 2023



8/14/2023

\_\_\_\_\_  
Susan Savage, Secretary

\_\_\_\_\_  
Date

## APPENDIX A

Topic: MCHCD Board Meeting

Time: Aug 17, 2023 06:00 PM Pacific Time (US and Canada)

## Join Zoom Meeting

<https://us02web.zoom.us/j/84962610691?pwd=WHNXUkZheS9qRFZCT015REZmQ2tEdz09>

Meeting ID: 849 6261 0691

Passcode: 209045

## One tap mobile

+16699006833,,84962610691#,,,,\*209045# US (San Jose)

+16694449171,,84962610691#,,,,\*209045# US

## Dial by your location

- +1 669 900 6833 US (San Jose)
  - +1 669 444 9171 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
  - +1 719 359 4580 US
  - +1 253 205 0468 US
  - +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
  - +1 305 224 1968 US
  - +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
  - +1 360 209 5623 US
  - +1 386 347 5053 US
  - +1 507 473 4847 US
  - +1 564 217 2000 US
  - +1 646 931 3860 US

Meeting ID: 849 6261 0691

Passcode: 209045

Find your local number: <https://us02web.zoom.us/j/84962610691?pwd=WHNXUkZheS9qRFZCT015REZmQ2tEdz09>