

**MENDOCINO COAST HEALTHCARE DISTRICT SPECIAL BOARD MEETING  
MINUTES**

**Members Present:** Lee Finney, Paul Katzeff, Susan Savage, Jade Tippet

**Members Absent:** Sara Spring

**Public Attendees:** 1 person from the public attended plus 9 persons via Zoom

**DATE:** Mar 16, 2023

**TIME:** 6:00 PM

**PLACE:** Redwood Room, Adventist Mendocino Coast Hospital  
700 River Dr.  
Fort Bragg, CA

**Call to Order – Lee**

The meeting was called to order at 6:06 PM.

**I. Board Comments – Lee**

Comments were offered by Board members. Susan alerted the Board that one of the tabbed documents is protected so does not appear in the pdf of the full agenda. It has however been sent to the Board as an individual file.

**II. Community Comments – Lee**

There were no community comments at this time.

**III. Approval of Agenda – Lee**

It was moved by Jade, seconded by Susan to approve the agenda as submitted.

VOTE:

Lee: YES

Paul: YES

Susan: YES

Sara: ABSENT

Jade: YES

The agenda as submitted was approved.

**IV. Approval of the Consent Calendar – Lee**

Moved by Jade, seconded by Paul to approve the consent calendar containing 1 item.

VOTE:

Lee: YES

Paul: YES

Susan: YES

Sara: ABSENT

Jade: YES

The contract with McKee Bookkeeping was approved.

**V. AB 869 Hospitals: Seismic Safety Compliance – Lee**

Moved by Susan, seconded by Jade to support Assemblyman Jim Wood’s AB 869 to modify timelines and resources for hospitals to meet required seismic standards and to send the letter of support as distributed with the agenda to the Assemblyman and the Assembly Committee on Health that he chairs.

VOTE:

Lee: YES  
Paul: YES  
Susan: YES  
Sara: ABSENT  
Jade: YES

The letter will be sent. Lee noted that the bill will be heard by the Assembly Committee on Health on March 21.

**VI. Derek Petrak Contract – Jade**

The Board reviewed the existing contract with Derek Petrak & Associates dealing with assistance with Medicare and Medi-Cal cost reports for June 30, 2020 through June 30, 2022. It was noted that there will be no reports for FY 2021 & 2022, as the District was not providing medical services during those years.

**VII. DHCS Collection Notices for Medi-Cal Overpayments from FY 2019 – Jade**

Jade reported on discussions with the Department of Healthcare Services concerning unpaid bills from 2019 now in collections for Medi-Cal overpayment. It was moved by Susan seconded by Lee to authorize Jade to contact Derek Petrak for assistance in resolving the collections issue to minimize our liabilities.

VOTE:

Lee: YES  
Paul: YES  
Susan: YES  
Sara: ABSENT  
Jade: YES

Contact with Derek Petrak for assistance with this matter is authorized.

**VIII. Audit Requirements – Jade**

Moved by Susan, seconded by Jade to direct the Secretary to review available videos of meetings for which minutes are missing and to draft minutes for Board approval for those meetings to protect the District’s bond rating and to meet requirements for audits in process at this time. It was suggested to include time signatures from the videos for reference throughout the draft minutes.

VOTE:

Lee: YES  
Paul: YES  
Susan: YES  
Sara: ABSENT  
Jade: YES

The Secretary is directed to prepare minutes for these meetings ASAP.

**IX. Updated Bylaws Review – Susan**

Susan reported on the work of the Bylaws Ad Hoc committee created at the last meeting and appointed by the chair. She suggested that discussion and possible adoption of amended Bylaws be done at the March 30 regular meeting to give members and the public time to review the draft proposal distributed to the Board and the public. The Board requested a clean black & white copy of what the final draft would look like with all lined-out text removed, clearly labeled DRAFT, as a reference before the next meeting.

**X. Community Comments**

Community comments were received concerning building community trust.

**XI. Board Comments**

There was Board discussion of the need for more global conversations of the role and mission of the Board.

**XII. Motion to Adjourn**

It was moved by Paul, seconded by Jade to adjourn.

VOTE:

Lee: YES

Paul: YES

Susan: YES

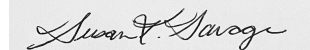
Sara: ABSENT

Jade: YES

The meeting was adjourned at 8:36 PM

I hereby certify that all the information contained in these minutes is true and correct.

Respectfully submitted,



Susan K Savage, Secretary

\*Approved April 6, 2023