



NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

MENDOCINO COAST HEALTH CARE DISTRICT

Thursday, March 28, 2024 - 6:00 PM

Redwoods Room, Adventist Health Mendocino Coast Hospital Campus
700 River Drive, Fort Bragg, CA.

Supporting documentation for this agenda is available on the website at:
<https://www.mchcd.org>

PLEASE NOTE: The outer doors to the Outpatient building where the Redwoods Room is located are locked at 7:00 PM. Anyone wishing to attend the meeting in person who arrives after 7:00 PM will see a sign on the doors indicating a phone number that can be used to bring someone from the meeting to open the door. In the event that anyone arrives to attend the meeting after 7:00 PM and does not have a cell phone, the hospital can be accessed through the Emergency Room where a security guard can be requested to provide an escort to the Redwoods Room.

Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the District at 707-937-3089 at least 72 hours prior to the meeting. The Board reserves the right to maintain meeting decorum, mute or remove a member of the public for inappropriate behavior which is disruptive. This Board Meeting is being held in person. Meeting attendees may also join virtually using the Zoom link below. See Attachment A for other links and phone numbers to access this meeting.

Join Zoom Meeting:

<https://zoom.us/j/9210401893?pwd=SE9PY1JBNUZvSEVIY0tYNm9iTdHzdz09&omn=97347972878>

Meeting ID: 921 040 1893

Passcode: 6346

CONDUCT OF BUSINESS

1. OPEN SESSION

1a) Roll Call: Paul Garza Jr. (Chair), Paul Katzeff (Vice Chair), Susan Savage (Secretary), Sara Spring (Treasurer).

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board. Time is limited to 3 minutes per speaker with a 20-minute total time limit for all public comments. No action or discussion shall be taken on any item presented except that the Board may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters pertaining to the Board may be scheduled for discussion at a future meeting or referred to staff for clarification or a report, at the pleasure of the Board. If general public comment exceeds the 20 minute time limit, members of the public who have not had the opportunity to speak on items not on this agenda will have the opportunity to do so after the business on the agenda is concluded.

3. REPORTS

3a) Ca. Hospital Association Update, 6:15 PM - Judy Leach, President, Adventist Health Mendocino Coast Hospital
Recommended Action: None. This item is for information only.

3b) Board Chair's Report - Paul Garza Jr.
Recommended Action: None. This item is for information only.

Attachments: *The Role of Consumer-Centricity in the Future of Health*

3c) Receive Report on Standing Finance committee activities.
Recommended Action: None. This item is for information only.

Attachments: Draft Finance Committee Meeting Minutes, 3/21/24

3d) Agency Administrator's Report - Katharine Wylie, MS Ed
Recommended Action: None. This item is for information only.

Attachments: *Agency Administrator's Report, 3/28/2024*

4. CONSENT CALENDAR

The Consent Calendar will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

4a) Approval of Minutes of the February 29, 2024, Regular Meeting and Special Meeting.
Recommended Action: Approve Minutes of the February 29, 2024. Regular Meeting and Special Meeting.

Attachments: *February 29, 2024. Regular Meeting Minutes and February 29, 2024, Special Meeting Minutes*

4b) Approval of Board Policy 7, Records Retention Policy, and Appendices A & B.
Recommended Action: Approve Board Policy 7, Records Retention Policy, and Appendices A & B.

Attachments: *Board Resolution Board Policy 7, Records Retention Policy, and Appendices A & B.*

5. REGULAR CALENDAR

5a) Receive Seismic Compliance Team Progress Report and update on community meetings, Robin Garrity, Props & Measures.

Recommended Action: None. This item is for information only.

Attachments: *Staff Report - Community Outreach Meetings*

5b) Review and Consider Approval of Measure C Committee Official Net Tax Receipts and Approved Allocations as of January 1, 2024. The Measure C Unallocated funds total is \$4,795,559, Measure C Committee Chair Jim Hurst.

Recommended Action: Approve the Measure C Committee Official Net Tax Receipts and Approved Allocations as of January 1, 2024.

Attachments: *Measure C Committee Official Net Tax Receipts and Approved Allocations as of January 1, 2024.*

5c) Review and Consider Approval of Measure C Committee recommendations for Allocation of Measure C Funds: 1) 1/22/24 \$100,000 for Cypress Street Roof and \$230,036 for Foundation purchase of an Ambulance, to be owned by the district; 2) 2/12/24 of \$2,255,428 additional allocations for items listed on the *Adventist Health Report on Building Maintenance and Equipment Expenditures, November 1, 2023*, Measure C Committee Chair Jim Hurst.

Recommended Action: Approve Measure C Committee recommendations for Expenditure of Measure C Funds totaling \$2,585,464; Approve transfer of \$1,521,608 from Measure C Restricted Account to a District unrestricted account, leaving a balance of \$2,210,095 in the Restricted Measure C Account.

Attachments: *Approved Allocations by Measure C Committee as of 2/12/2024; Additional Measure C Allocations for Adventist Health, November 1, 2023 Building Maintenance and Equipment Expenditure Report.*

5d) Receive Balance Sheet, 2/29/24, and Consider approval of the Warrant list, March 2024, Treasurer Sara Spring.

Recommended Action: Consider approval of items on the warrant list.

Attachments: *Balance Sheet, 2/29/24 and Warrant list, March 2024*

5e) Review and Consider Approval of 2024 Standing Committee Meetings Calendar, Chair Paul Garza Jr.

Recommended Action: Approve 2024 Standing Committee Meetings Calendar.

Attachments - Standing Committee Meetings Calendar and Staff Report

5f) Review and Consider Approval of Procurement of Chief Financial Officer Services, Chair Paul Garza Jr.

Recommendation: Approve procurement of contracted Chief Financial Officer services.

Attachments: Staff Report, Pathways to Financial Services Matrix, CFO Scope of Work, Letter of Intent - Wayne Allen, Memorandum on Notices Regarding Financial Reporting - Craig Steele, MCHCD Board Counsel, Memorandum on Financial Management Impacts related to Bonds and Capital Projects - Shin Green, Principal, Eastshore Consultants, LLC, Annual Continuing Disclosure Information Statements for Fiscal Year 2022/23 - Willdan, LLC

6. COMMENTS FROM THE BOARD

7. ADJOURNMENT

The next Regular Meeting of the Board will be held on April 25, 2024, at 6:00 pm, at the Redwoods Room, 700 River Drive, Adventist Health Mendocino Coast Hospital, Fort Bragg, Ca.

Dated: March 25, 2024



Katharine Wylie, MS Ed
Agency Administrator, MCHCD

Attachment A

Topic: MCHCD Regular Board Meeting

Time: March 28, 2024 6:00 PM

Join Zoom Meeting

<https://zoom.us/j/9210401893?pwd=SE9PY1JBNUZvSEVIY0tYm9iTDhhdz09&omn=97347972878>

Meeting ID: 921 040 1893

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