



NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

MENDOCINO COAST HEALTH CARE DISTRICT

Thursday, August 22, 2024 - **6:15 PM**

Redwoods Room, Adventist Health Mendocino Coast Hospital Campus
700 River Drive, Fort Bragg, CA.

Supporting documentation for this agenda is available on the website at:

<https://www.MendocinoChCd.gov>

Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the District at 707-937-3089 at least 72 hours prior to the meeting. The Board reserves the right to maintain meeting decorum, mute or remove a member of the public for inappropriate behavior which is disruptive. This Board Meeting is being held in person. Meeting attendees may also join virtually using the Zoom link below.

Join Zoom Meeting:

<https://zoom.us/j/9210401893?pwd=SE9PY1JBNUZvSEVIY0tYNm9iTdHdzdz09&omn=97347972878>

Meeting ID: 921 040 1893

Passcode: 634678

CONDUCT OF BUSINESS

1. CALL MEETING TO ORDER

1a) Roll Call: Paul Garza Jr. (Chair), Paul Katzeff (Vice Chair), Susan Savage (Secretary), Sara Spring (Treasurer), Jan McGourty.

2. CLOSED SESSION

2a) GC § 54956.9(d)(1): Conference with Legal Counsel — Existing Litigation (1 matter).

2b) Report out from Closed Session.

OPEN SESSION

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board. Time is limited to 3 minutes per speaker with a 20-minute total time limit for all public comments. No action or discussion shall be taken on any item presented except that the Board may respond to statements made or questions asked, or may ask



questions for clarification. All matters of an administrative nature will be referred to staff. All matters pertaining to the Board may be scheduled for discussion at a future meeting or referred to staff for clarification or a report, at the pleasure of the Board. If general public comment exceeds the 20 minute time limit, members of the public who have not had the opportunity to speak on items not on this agenda will have the opportunity to do so after the business on the agenda is concluded.

4. REPORTS

4a) Receive and file MCHCD Board Chair's Report - Paul Garza Jr.
Recommended Action: None. This item is for information only.

Attachments: *August 22, 2024 Board Chair's Report*

4b) Receive Adventist Health Mendocino Coast Hospital Report - Judy Leach, President.
Recommended Action: None. This item is for information only.

4c) Receive Mendocino Coast Healthcare Foundation Board Report - Terry Ramos, Chair.
Recommended Action: None. This item is for information only.

4d) Receive and file Seismic Compliance and Communications Team Progress Report - Robin Garrity, Props & Measures.
Recommended Action: None. This item is for information only.

Attachments: *Props & Measure Report, August 22, 2024.*

4e) Receive and file Agency Administrator's Report - Katharine Wylie.
Recommended Action: None. This item is for information only.

Attachments: *August 22, 2024 Agency Administrator's Report*

5. CONSENT CALENDAR

The Consent Calendar will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

5a) Draft Minutes of the 7/25/2024 Regular Meeting.

Attachments: *7/25/2024 Regular Meeting Minutes*

5b) Appointment of Jessica Grinberg, former MCHCD Board Chair, to the Measure C Committee.



5c) Appointment of Gabriel Maroney and Lynn Finley, R.N., to the Planning Committee.

6. NEW BUSINESS

6a) Receive and consider staff recommendation to rescind the Health Reimbursement account benefit for Board members, Chair Garza.

Recommended Action: Rescind Health Reimbursement account benefit for Board members, effective August 31, 2024.

Attachments: *Staff Report - Board HRA Benefits.*

6b) Receive and consider Board response to a Mendocino County Grand Jury Report, dated June 12, 2024, entitled, "MENDOCINO COAST HEALTH CARE DISTRICT - Sick, but Returning to Health", Chair Garza.

Recommended Action: Approve the draft Board response to the Grand Jury report for submission to the Mendocino County Grand Jury, due September 12, 2024.

Attachments: *Response Transmittal for the Mendocino County Grand Jury Report, dated June 12, 2024, entitled, "MENDOCINO COAST HEALTH CARE DISTRICT - Sick, but Returning to Health".*

6c) Receive MCHCD Board Standing Planning Committee Chair's Report and approve cost not to exceed \$1000, to convene a Traditional Medical Providers symposium on September 6, 2024, at Fort Bragg Town Hall, 6:00-7:30 pm, Director Katzeff.

Recommended Action: Approve cost not to exceed \$1000, to convene a Traditional Medical Providers symposium on September 6, 2024, at Fort Bragg Town Hall, 6:00-7:30 pm.

Attachments: *Draft Symposium Agenda, Cost Detail.*

6d) Receive Check Register Report, as of 7/31/24, CFO Wayne Allen.

Recommended Action: None. This item is for information only.

Attachments: *Check Register Report, as of 7/31/24.*

6e) Receive Actual vs. Budget Report, as of 7/31/24, CFO Wayne Allen.

Recommended Action: None. This item is for information only.

Attachments: *Actual vs. Budget Report, as of 7/31/24.*

6f) Receive Treasury Bill Inventory Portfolio as of 7/31/24, CFO Wayne Allen.

Recommended Action: None. This item is for information only.

Attachments: *Treasury Bill Inventory Portfolio as of 7/31/24.*



6g) Receive Summary of Cash Balances as of 7/31/24, CFO Wayne Allen.
Recommended Action: None. This item is for information only.

Attachments: *Summary of Cash Balances as of 7/31/24.*

6. COMMENTS FROM THE BOARD

7. ADJOURNMENT

The next Regular Meeting of the Board will be held on September 26, 2024, at 6:00 pm, at the Redwoods Room, 700 River Drive, Adventist Health Mendocino Coast Hospital, Fort Bragg, Ca.

Dated: August 19, 2024

Katharine D. Wylie

Katharine D. Wylie, MS Ed.
Agency Administrator, MCHCD

MENDOCINO COAST HEALTH CARE DISTRICT
775 RIVER DRIVE, FORT BRAGG 95437

MEMORANDUM

TO: MCHCD Board of Directors

FROM: Paul Garza, Jr.

DATE: August 22, 2024

SUBJECT: Monthly Report

GRAND JURY REPORT

We will discuss our proposed response to the Grand Jury this evening. The response is due by September 12. I am pleased to report that many of their concerns have already been addressed. We will continue to track our progress toward meeting the concerns raised by Grand Jury through a chart on our website. We intend to have that chart up and functioning very soon. We recognize the importance of full disclosure to our residents on our progress toward improving the functioning of our District.

MEASURE C

Measure C is a somewhat awkward funding mechanism for our hospital's maintenance. It is one of three taxpayer-funded sources and it is important to remember that Measure C provides only a portion of the funding needed to maintain the hospital. Given the above, it is not surprising there has been some miscommunication in the past. We have been working closely the Adventist Health to resolve any misunderstandings about access and use of Measure C funding, and to provide a clearer process of getting required maintenance at the hospital completed.

I much appreciate the efforts of our CFO Wayne Allen in providing clear accounting of Measure C and thank Adventist Health for their collaboration. I also want to thank Jim Hurst, our Measure C Committee Chair, and the members of this Committee for their outstanding work. I believe we are building the kind of partnership that will serve our community's and Adventist Health's best interests in the future.

LEGISLATION

Senate Bill 1432/AB 839 is scheduled to be heard on Friday, August 24. Again, this legislation would provide an additional three years to complete seismic retrofits and will provide some additional relief. Now that the Legislature is reconvening after their summer break, more updates will become available.

CHAIR'S ADVISORY GROUP – HOSPITAL 2030

This group is continuing to review several different options for expanding services, modernizing facilities and achieving the seismic retrofit. Most recently, we received a briefing from the California Hospital Association.

We are learning more about the business model of Adventist Health and will work closely with Adventist Health in using the available funding in the best possible way to meet State requirements and improve and upgrade our facilities. I continue to believe that we will need a comprehensive market study to guide this decision-making process.

Director McGourty is proposing we invite a group of distinguished hospital experts to our Coast to share their experience and insights.

ELECTION OF BOARD MEMBERS

Both Director McGourty and myself are un-opposed for re-election, and as a result will continue to serve for the next two years on this Board. There are four candidates for the two four-year terms: Director Katzeff, Measure C Committee Member Gabriel Moroney, Planning Committee Member Mikael Blaisdell and Lynn Finley. Director Savage is unaffected because she has two more years to fulfill her four-year term.



To: MCHCD Board of Directors

From: Katharine Wylie, MS Ed.

Date: 8/22/2024

Subject: Agency Administrator's Report

November 2024 Election

There are 4 candidates for the 2 open seats on the board: Gabriel Maroney, Mikael Blaisdell, Lynn Finley and Paul Katzeff. The 2 candidates who receive the highest number of votes will win the open seats. Directors Garza and McGourty ran unopposed for their seats and will retain membership on this board until the 2026 elections. The League of Women Voters will be hosting a local candidate forum, with a date to be announced soon.

Measure C

Together with Chair Garza and CFO Allen, I have been working with Adventist Health (AH) Staff to provide complete Measure C reconciliations of expenditures on the Hospital facility since affiliation with AH on July 1, 2020. The next regular Measure C Committee meeting will be held on Monday, September 16 at 1:00 pm, at the Mendocino Coast Healthcare Foundation office, 130 N. Main Street, Fort Bragg.

Audits

CFO Allen and I continue to work with DZA accountants on the 2020-21 Fiscal year audit. The expected completion is within the next 2-3 months.

LAFCO and the Grand Jury Report

I attended the LAFCO Executive Committee meeting held yesterday via zoom. There was much discussion about LAFCO requirements to complete timely Municipal Service Reviews (MSRs) of all Special Districts in the county. However, given LAFCO's limited funding and staffing, the last MSR for this district was completed in 2014. LAFCO's response to the Grand Jury report will suggest that the district pay the cost for an updated MSR, currently estimated at \$15,000 - \$30,000. I will be working with LAFCO and County Auditor staff, and our advisor Shin Green, to get this sorted out.

Seismic Retrofit Extension

The seismic retrofit bill (AB 869 and SB 1432) is awaiting a final vote of the legislature in the next 2 weeks. AB 869 was passed by the Assembly yesterday, and now moves back



to be reconciled with the Senate Bill 1432, and then on to the Governor's desk for signature. SB 1432 has been amended to read:

(d) (1) Health care district hospitals that qualify for grants as described in subdivision (a) shall be required to comply with Section 130065 no later than January 1, 2032. If the department determines that the cost of design and construction for compliance with Section 130065 results in a financial hardship that may result in hospital closure and state funds, federal grants, or private foundation funds are not available to assist with the cost of compliance, the health care district hospital shall not be required to comply with Section 130065 until January 1, 2035.

The Legislative information is at:

https://leginfo.legislature.ca.gov/faces/billCompareClient.xhtml?bill_id=202320240AB869&showamends=false

AB 2104 (Soria)

This measure would direct the Chancellor of the California Community Colleges to establish a pilot program to allow up to 10 community college districts to offer a Bachelor of Science in Nursing degree.

California faces a significant shortage of health professionals, especially in rural areas and rapidly growing regions like the Inland Empire and Central Valley. These areas struggle with a lack of health professionals per capita and face challenges in recruiting diverse, qualified workers. The state's healthcare workforce development, particularly in nursing, is insufficient to meet growing demands. While community colleges offer associate degrees in nursing, the healthcare industry increasingly requires bachelor's degrees, which are currently only available through expensive private institutions or limited public universities.

To address this, AB 2104 proposes allowing select community colleges to offer a Bachelor of Science in Nursing degree. This would increase access to affordable nursing education and help meet the state's healthcare needs. AB 2104 recently passed the Senate Appropriations Committee and will soon be considered by the Assembly.

Bylaws and Board Handbook Update

A proposed set of updated Bylaws will be in front of this board for consideration and adoption at the September meeting. Director McGourty has graciously volunteered to help me assemble the Board Handbooks and you should receive a copy next week. Copies of all Handbook materials will also be available to the public online.



District Strategic Plan

The 2030 Hospital team, a community based study group, is assembling a list of considerations for this Board, so that the Board can make an informed decision about the future of the hospital facility and the possibility of an outpatient SurgiCenter facility. The 2030 team has studied the current hospital configuration, and challenges to modernization including studying construction costs. The team has also discussed the importance of understanding reimbursement rates for inpatient and outpatient services, and how they affect Adventist Health's ability to recover costs and maintain a sustainable business model.

My focus on the management of this district continues to be:

- ⇒ Fiscal Responsibility and Transparency for the District Residents
- ⇒ Facilities Maintenance and Planning
- ⇒ Community Engagement
- ⇒ Compliance



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REGULAR MEETING OF THE BOARD OF DIRECTORS
MENDOCINO COAST HEALTH CARE DISTRICT

DRAFT MINUTES

Thursday, July 25, 2024, at 6:00 PM
Redwoods Room, Adventist Health Mendocino Coast Hospital Campus
700 River Drive, Fort Bragg, CA.

CONDUCT OF BUSINESS

1. CALL THE MEETING TO ORDER

Chair Garza called the meeting to order at 6:00 p.m.

This meeting was held in-person and by teleconference in accordance to the Brown Act.

Directors Present: Chair Paul Garza, Jr. Vice Chair Paul Katzeff (arrived at 6:04 p.m.)
 Secretary Susan Savage Jan McGourty

Directors Absent: Treasurer Sara Spring

A quorum of the Board was present.

Management Team: Agency Administrator Katharine Wylie
 Chief Financial Officer Wayne Allen
 Clerk of the Board Norma I. Alley, MMC

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Malcolm McDonald spoke to respect given to the Board, Chair's Report, outstanding records request, June community meeting, and the Chair's Advisory Group meeting.

3. REPORTS

3a) Receive MCHCD Board Chair's Report

Chair Garza reported on his written report and fielded inquiry from the Board.

3b) Receive Seismic Compliance Team Progress Reports

Props & Measures Chair Robin Garrity provided a report and fielded inquiry from the Board.

3c) Receive Mendocino Coast Hospital facility tour Report

Director McGourty provided a brief report.

3d) Receive MCHCD Board Standing Planning Committee Chair's Report

Vice Chair and Planning Committee Chair Katzeff provided a report.

3e) Receive Agency Administrator's Report

Agency Administrator Wylie reported on her written report and provided updates on general matters of the District.

4. CONSENT CALENDAR

4a) Draft Minutes of the 6/27/2024 Regular Meeting.

4b) Draft ad hoc committee assignments change for the remainder of 2024: Replacement of Chair Garza on the Standing Planning Committee with Secretary Savage.

4c) Draft Regular Board Meeting calendar with a date change from 08/29 to 08/22/24.

Chair Garza called for public comment.

Malcolm MacDonald noted the second was not noted in the motion for Item 5b.

Seeing no further comments, Chair Garza closed public comment.

Motion: Director McGourty made a motion to approve the Consent Calendar with correction to the June 27, 2024, minutes. Motion was seconded by Secretary Savage. The motion was approved by a 4 Yes/0 No/1 Absent (Spring) vote.

5. NEW BUSINESS

5a) Receive Operations Expenditures by Vendor Summary Report, FY 2023-24

Chief Financial Officer Allen provided a report and fielded inquiry from the Board.

Director McGourty requested a column be added noting a description of the purpose of the transaction.

5b) Receive Check Register Report, as of 7/22/24

Chief Financial Officer Allen provided a report and fielded inquiry from the Board.

Director McGourty requested a column be added noting a description of the purpose of the transaction.

Discussion ensued regarding the Measure C funds.

5c) Receive Treasury Bill Inventory Portfolio as of 7/22/24

Chief Financial Officer Allen provided a report.

5d) Receive Summary of Cash Balances as of 7/22/24

Chief Financial Officer Allen provided a report.

Chair Garza called for public comment.

Malcolm MacDonald provided general comments regarding the presentation.

Seeing no further comments, Chair Garza closed public comment.

6. COMMENTS FROM THE BOARD

There were no comments from the Board

7. ADJOURNMENT

Seeing no further business, Chair Garza adjourned the meeting at 7:53 p.m.

Respectfully Submitted,

Norma I. Alley, MMC, Clerk of the Board



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TO: BOARD OF DIRECTORS **BOD Meeting: 08/22/2024**
FROM: Kathy Wylie, Agency Administrator **Item: 6a)**
SUBJECT: DISCONTINUATION OF HEALTH CARE REIMBURSEMENT
PROGRAM FOR BOARD MEMBERS

RECOMMENDATION

It is recommended that the Mendocino Coast Health Care District Board of Directors take immediate action to discontinue the current health care reimbursement program for Board members and repeal the relevant section in the Board Bylaws. This action is advised based on the conclusion that the program is not permitted under current state law, as described in a Confidential memo received from Board Counsel Steele, and circulated to members of the Board on August 9, 2024.

BACKGROUND

The Mendocino Coast Health Care District has been providing certain Board members with reimbursements for their individual health insurance premiums, with some members receiving up to \$600 per month. This program was adopted by a prior Board, and there is uncertainty regarding the level of analysis conducted at that time.

ANALYSIS

A legal review conducted by Craig A. Steele of Richards, Watson & Gershon has determined that the current reimbursement system conflicts with the Health & Safety Code and Government Code. Specifically:

1. **Health & Safety Code Section 32103:** Limits Board member compensation to \$100 per meeting for up to six meetings per month. There is no provision for additional cash compensation, including health insurance reimbursements.
2. **Government Code Section 53208.5(b):** Restricts the health and safety benefits available to Board members to those provided to the agency's non-safety employees. As the District has no employees, there are no comparable benefits available, rendering the current reimbursement program non-compliant with the law.

The memorandum also references an opinion from the California Attorney General, stating that cash payments to school district board members for health insurance coverage are considered additional compensation and are not permitted under state law. Continuing the health care reimbursement program as it currently stands may expose the District to legal



challenges due to non-compliance with state law. Immediate discontinuation is advised to mitigate this risk.

FISCAL IMPACT

Discontinuing the health care reimbursement program will result in cost savings for the District. The exact amount saved will depend on the number of Board members currently receiving reimbursements. During fiscal year 2023-24, \$11,924.04 was paid to the plan administrator, P&A Admin.



**Grand Jury Report
REQUESTED RESPONSE FORM**

Grand Jury Report Title : “MENDOCINO COAST HEALTH CARE DISTRICT
Sick, but Returning to Health”

Report Dated : June 12, 2024

Response Form Submitted By: Paul Garza Jr., Chair, Mendocino Coast Health Care District Board

I have reviewed the report and submit my responses to the FINDINGS portion of the report as follows:

I (we) agree with the Findings numbered:

F1-F5, F7-F13, F15-F20.

I (we) disagree wholly or partially with the Findings numbered below, and have *attached* a statement specifying any portions of the Findings that are disputed with an explanation of the reasons therefore.

F6, F14.

I have reviewed the report and submit my responses to the RECOMMENDATIONS portion of the report as follows:

The following Recommendation(s) have been implemented, and **attached as requested** is a summary describing the implemented actions:

R1, R2, R6-R9, R13, R14.

The following Recommendation(s) have not yet been implemented, but will be implemented in the future; **attached as requested** is a time frame for implementation:

R3-R5, R10-R12, R15-R17.



GRAND JURY REPORT
REQUESTED RESPONSE FORM
PAGE TWO

I have completed the above responses, and have attached as requested the following number of pages to this response form:

Number of Pages attached: pages

I understand that responses to Grand Jury Reports are public records. They will be posted on the Grand Jury website: www.mendocinocounty.org/government/grand-jury. The clerk of the court is required to maintain a copy of the response.

Please submit this signed response form and any attachments as follows:

First Step: E-mail (word documents or scanned pdf file format) to:

- The Grand Jury Foreperson at: grandjury@mendocinocounty.gov
- The Presiding or Supervising Judge: grandjury@mendocino.courts.ca.gov
- Please also send a courtesy copy to: The County's Executive Office:
ceo@mendocinocounty.gov

Second Step: Mail all originals to:

- Mendocino County Grand Jury
P.O. Box 939
Ukiah, CA 95482

Printed Name: Paul Garza Jr., MCHCD Board Chair

Signed: _____

Date: August 22, 2024



Pursuant to California Penal Code § 933 and 933.05, the Civil Grand Jury requests each entity or individual named below to respond to the enumerated Findings and Recommendations within specific statutory guidelines.

FINDINGS

We disagree wholly or partially with Findings 6 and 14.

Finding 6

All meeting Agendas and Meeting minutes of Regular Board meetings are available to the public on the district's website. Information for the 2020 and 2021 years are consolidated into large files that contain all information for that year. The district staff intends to separate these files by month, for ease of accessibility to the public.

Finding 14

The MCHCD Board held a series of seven community engagement forums throughout the district this year, on March 26, Westport Fire Station; April 2 (English) and April 4 (Spanish), Fort Bragg Town Hall; April 10, Caspar Community Center; May 15, Mendocino; May 22, Comptche; and June 25, Elk. A summary of meeting feedback from those community listening sessions is attached to this report response. The Board also hosted a Community presentation on May 31, 2024, where community health data was presented and discussed. A second Community health presentation is scheduled for September 6, 2024, at Fort Bragg Town Hall.

RECOMMENDATIONS

Recommendation 1

The recommendation has been implemented. The ad hoc Policy/Bylaws committee has created a draft update of the Board Bylaws, currently under review by Board Counsel, and scheduled for approval at the September Regular Board meeting. Updated Board Bylaws will be posted at the District's website, <http://MendocinoChCd.gov/>.

Recommendation 2

The recommendation has been implemented. The ad hoc Policy/Bylaws committee has added a training requirement for Board members. The draft update of the Board Bylaws, currently under review by Board Counsel, is scheduled for approval at the September Regular Board meeting.

Recommendation 6

The recommendation has been implemented. A 'Did you know' social media campaign is underway with regular information posted to the public. The Agency Administrator and Board



chair are exploring ways that the board may reach out to the public for input, including convening additional listening sessions and regular board meetings throughout the district's boundaries. A copy of social media postings is attached to this response.

Recommendation 7

The recommendation has been implemented. The board has conducted seven community listening sessions (summary of feedback is attached), and plans to continue public outreach sessions and convene regular board meetings throughout the district, beginning in January 2025.

Recommendation 8

The recommendation has been implemented. Since professional Regional Government Services staff was contracted, Board Meeting Agendas and Board Meeting minutes have been published according to the requirements of the Ralph M. Brown Act.

Recommendation 9

The recommendation has been implemented. The Board has contracted with two professional consulting firms, Regional Government Services, (December, 2023), to provide professional Agency Administrative services, and Silverton Financial Management Services (February, 2024), to act as the Chief Financial Officer for the district. A longer-term staffing options study is in progress for Board consideration when planning the next Fiscal Year Budget.

Recommendation 13

The recommendation has been implemented. The Board chair has convened a 2030 Hospital working group composed of community members, with a responsibility to make recommendations for board consideration and action, concerning seismic upgrade of the hospital facility and possibilities for increased access to outpatient services.

Recommendation 14

The recommendation has been implemented. District consultants have provided updates to the District's website that provide more information and better site navigation to district information.

Recommendations that have not yet been implemented, but will be implemented in the future, with a time frame for implementation:

Recommendation 3

The recommendation has not been implemented. The ad hoc Policy/Bylaws committee will consider additional policies re: IT and Security before the end of this calendar year. The board



has approved policies re: Conflict of Interest, Internal Controls, Investment of Funds, Credit Card Use, Records Retention, Purchasing, Accounts Receivable, and Code of Ethics. All board policies may be found in both English and Spanish at:
<https://www.mendocinohcd.gov/board-policies>

Recommendation 4

The recommendation has not been implemented. The board will consider updated mission and vision statements in a strategic planning session, after receiving public input, when the new board is seated after the November elections, and post any updates to the district's website.

Recommendation 5

The recommendation has not been implemented. The board has contracted with DZA Auditors for completion of the 2020-21, 2021-22, 2022-23, and 2023-24 Fiscal year audits. The CFO estimates the audits for Fiscal year 2020-21 to be completed by the end of this year, and the remaining fiscal year audits to be completed in the first 1/2 of the 2025 calendar year.

Recommendation 10

The recommendation has not been implemented. The Agency Administrator and Board chair are exploring ways that board members may encourage board members to receive continuing education on the responsibilities of the administration of the district through various trade organizations.

Recommendation 11

The recommendation has not been implemented. The Agency Administrator and Board chair are exploring ways that board members may receive continuing education on the responsibilities of the administration of the district through various trade organizations. A new Board orientation will be scheduled immediately after the elected directors are seated.

Recommendation 12

The recommendation has not been implemented. The Agency Administrator and the CFO are exploring ways that board members may receive continuing education on the responsibilities of the fiscal administration of the district. A public board budget workshop is planned for January 2025, possibly in conjunction with new Board member orientation.

Recommendation 15

The Board chair is gathering information to bring before the board, in consultation with Regional Government Services staff and the 2030 Hospital team, to establish a process for creation of a facilities plan. RGS staff will assist the board in establishing a process to negotiate any changes to the lease agreement



Recommendation 16

The recommendation has not been implemented. The Board chair is gathering information together with the 2030 Hospital team to bring before the board, for the creation of a 5-year strategic plan for the district in the first quarter of Calendar year 2025.

Recommendation 17

The recommendation has not been implemented. Regional Government Services staff are developing an onboarding process that outlines the expectations, roles and responsibilities of Board Members.

The District Board and staff wish to extend our appreciation and gratitude for the Grand Jury's attention to these important matters of this district.



Summary of Information Received at MCHCD Community Meetings

The Mendocino Coast Health Care District (MCHCD) is focused on supporting thriving, health communities on the Coast by ensuring continuous, accessible, high quality, sustainable healthcare.

In Spring 2024, MCHCD Directors held a series of Community Meetings with the goal of connecting with Coast residents and hearing their priorities and needs for quality healthcare on the Coast.

Over 50 residents attended one of the seven Community Meetings held in Elk, Caspar, Comptche, Fort Bragg (2 meetings), Mendocino, and Westport. Primary concerns shared with the Board were around geriatric care and, from the Latino community at the Fort Bragg bi-Lingual meeting concerns were about family care.

The below common themes highlight the community's primary concerns regarding healthcare on the Mendocino Coast.

Common Themes and Comments:

1. Healthcare Accessibility and Specialist Care

- Overall concern about the availability of specialist care (e.g., cardiologists, neurologists, urologists).
- Emphasis on the need for accessible healthcare services and shorter wait times for appointments.

2. Transportation Challenges

- Significant issues with transportation for medical appointments.
- Need for rideshare options, HandiVan services, and better ambulance services.

3. Support for Medical Staff

- Need for more doctors, nurses, and trained personnel.
- Housing difficulties for medical professionals.
- Importance of retaining medical staff and reducing reliance on locum tenens (temporary) professionals.

4. Financial Support and Resources

- Financial support needed for emergency services and medical facilities.
- Interest in bond measures and finding additional funds to support healthcare services.

5. Community Engagement and Communication

- Importance of community involvement in healthcare planning.
- Need for better communication and information about healthcare services, particularly in Spanish.

6. Holistic and Preventive Health Initiatives

- Interest in Blue Zones initiatives to promote healthy lifestyles.
- Emphasis on preventive care and holistic health approaches, including diet and exercise.

7. Barriers to Good Health

- Transportation and access to food as major barriers.
- Lack of fresh vegetables in local stores, and difficulty accessing prescriptions and medical services.
- Importance of public awareness campaigns to educate about healthcare resources and safety.

The MCHCD Board appreciates those residents who attended the Community Meetings and looks forward to holding more in the near future.

MCHCD Did You Know? Proposed Posts and Timing

1. New Staff – 3 times in August



Last month, Adventist Health Mendocino Coast, our partner in providing quality healthcare on the coast, welcomed Dr. Mauricio Heilbron, MD, Cathy Boyle, PCPNP-BC and Caroline Wells, PA-C, to our team!

Dr. Heilbron brings extensive experience and expertise in general, trauma, and vascular surgery, making him a valuable addition to our healthcare family. With over 26 years of dedicated service in the medical field, Dr. Heilbron specializes in both General and Vascular Surgery. We are honored to have Dr. Mauricio Heilbron with us, dedicated to delivering outstanding surgical care, personalized treatment plans, and compassionate attention to every patient.

Cathy Boyle is a board-certified pediatric nurse practitioner specializing in pediatric care and forensic nursing. We're honored to have Cathy on our team! Her expertise, extensive experience, and commitment to her patients, she will be an invaluable addition to our provider team at Adventist Health Mendocino Coast Medical Offices.

Caroline Wells holds a Masters of Medical Science in Physician Assistant from Emory University School of Medicine and a Master of Public Health in Community Health Education from the University of North Carolina at Greensboro. Caroline's dedication to her field is evident through her certifications and memberships, which include the Collaborative Institutional Training Initiative (CITI) and memberships in professional organizations such as the American Academy of Physician Assistants (AAPA), Georgia Association of Physician Assistants (GAPA), and American Public Health Association (APHA).

2. Instagram – 4 times throughout August

DID YOU KNOW?

**MENDOCINO
COAST HEALTH
CARE DISTRICT
IS ON
INSTAGRAM!**



Follow us on Instagram at @MendocinoCoastHCD today!

3. Training Programs – 3 times throughout the month of August.

DID YOU KNOW?

**ADVENTIST
HEALTH OFFERS
MEDICAL ASSISTANT
TRAINING
PROGRAMS**



Earlier this month Adventist Health Mendocino Coast, our partner in delivering quality healthcare on the coast, celebrated another graduating class from their COPE Medical Assistants training program! Are you interested in becoming a Medical Assistant and making a difference for our community? Learn more about our COPE Program today here: <https://ahlink.org/4cWkwuS>

4. Measure C – Once a week for the month of August

DID YOU KNOW?

**MEASURE C
DOLLARS BOUGHT
OUR NEW
AMBULANCE!**



The funds levied by 2018's Measure C parcel tax were used to purchase a new ambulance! This ambulance will help emergency services get to patients faster in emergencies, ensuring quicker response times and better care when you need it most. Our community's safety is MCHCD's priority, and this new addition is a huge step forward in serving our rural community.

5. Community Benefit – Once a week for the month of August

DID YOU KNOW?

**THE SCALE
OF ADVENTIST
HEALTH'S
COMMUNITY
BENEFIT**



In 2022, Adventist Health, MCHCD's partner in providing healthcare on the coast, provided:

- \$67.5 million in charity care
- \$25.5 million in community health improvement
- \$28.8 million in education and research
- \$287.9 million in Medicaid
- \$442.2 million in Medicare
- \$206.4 million subsidized health services
- \$1.058 billion total

Learn more: adventisthealth.org/mendocino-coast/about-us/community-benefit/

6. District – Every other week for the month of August

DID YOU KNOW?

**MCHCD
SPANS THE
COAST FROM
ROCKPORT
TO ELK**



The Mendocino Coast Health Care District, formed in 1967, was created to support thriving healthy communities along the Coast. MCHCD owns and oversees the property and buildings of our hospital to ensure continuous, accessible, high-quality health care. Learn more about the district at MendocinoCHCD.gov

7. Hiring – Every other week for the month of August

DID YOU KNOW?

**ADVENTIST
HEALTH
MENDOCINO
COAST
IS HIRING**



Learn more about the exciting career opportunities at Adventist Health Mendocino Coast!
<https://ahlink.org/4c8SWtl>

8. Monthly Meetings – Twice a month through the end of the year

DID YOU KNOW?

**MCHCD
HOLDS A
PUBLIC BOARD
MEETING
EVERY MONTH**



Find information on our monthly meetings at MendocinoCHCD.gov or follow us on Instagram at @MendocinoCoastHCD and on Facebook at @MendocinoCoastHealthCareDistrict

9. Benefit Sponsorships – Every other week for the month of August

DID YOU KNOW?

**ADVENTIST
HEALTH OFFERS
COMMUNITY
BENEFIT
SPONSORSHIPS**



Adventist Health, MCHCD's partner in providing healthcare to the coast, provides sponsorships to support projects and programs that address mental health, substance use or domestic abuse. Learn more: adventisthealth.org/mendocino-coast/about-us/community-benefit-sponsorship/

Mendocino Coast Traditional Medical Provider's Symposium

DRAFT Agenda
September 6, 2024
Fort Bragg Town Hall
363 N. Main Street
6:00 -7:30 pm

6:00 pm one minute drum and song Invocation by Lavender Cinnamon

6:05 pm Opening remarks by Moderator(Katzeff) 3 minutes

6:10 pm 4 Round Table presenters; 8 minutes each;

6:40 pm Q & A Round Table discussion among the Presenters diving deep

7:10 pm Q&A audience queries Panelists

7:25 pm Closing remarks (PK)

Current Panelists committed:

Gabe Marony :Wild craft and herbal therapy

Dr. Richard Miller :Psychedelic medicine

Jude Tillman cannabis medicine

Ui (Fortunate farm) native medicine



Symposium - Projected Costs

Town Hall Cleaning Deposit	\$200 (refundable)
Town Hall Technical Asst Fee	\$364
Event Flyer print cost	\$100
Flyer Design	<u>\$300</u>
Total	\$964 (\$200 refundable)

Mendocino Coast Health Care District
Check Register- Month ended July 31, 2024

Vendor	Date	Amount	Description
Adventist Health Mendocino Coast	7/3/2024	\$ 1,125,512.00	Semi Annual Lease pymt- Improvements Fund
BETA Healthcare Group	7/1/2024	\$ 963.42	Monthly pymt- General Liab Insurance
BETA Healthcare Group	7/8/2024	\$ 25,495.00	Annual pymt- D & O Insurance Fiscal 2025
CA Health Facilities Financing Authority	7/2/2024	\$ 13,802.02	Monthly pymt- HELP Loan
CBRE	7/18/2024	\$ 3,250.00	1/2 Deposit Fee for Clinic Appraisal
K. McKee & Co, Inc.	7/2/2024	\$ 750.00	Monthly pymt- Contract Fee
K. McKee & Co, Inc.	7/2/2024	\$ 200.00	Monthly pymt- Software Fee
K. McKee & Co, Inc.	7/12/2024	\$ 1,632.93	Monthly pymt- June Extra Services
K. McKee & Co, Inc.	7/12/2024	\$ 950.00	Monthly pymt-
MCN	7/18/2024	\$ 93.76	Monthly pymt- Internet
Mendocino County Auditor	7/18/2024	\$ 20,455.05	Processing Fees for Fiscal 2023/24 taxes
P & A Group	7/18/2024	\$ 1,300.00	Administrative Fees for HRA
Pelican Storage	7/25/2024	\$ 720.00	Monthly pymt- Storage Fees
Props & Measures	7/18/2024	\$ 11,210.28	Marketing, Research and Analysis
Props & Measures	7/25/2024	\$ 4,500.00	Marketing, Research and Analysis
Regional Government Services	7/8/2024	\$ 13,200.00	Monthly pymt- April
Regional Government Services	7/18/2024	\$ 13,200.00	Monthly pymt- May
Regional Government Services	7/25/2024	\$ 1,593.00	Support Services- June
RWG Law	7/25/2024	\$ 2,888.14	Professional Fees- June
Silverton Management Company	7/8/2024	\$ 3,000.00	Monthly Contract pymt- June CFO Fees
Streamline	7/18/2024	\$ 2,988.00	Annual pymt- Website Professional Fees
The Bank of New York Mellon	7/1/2024	\$ 29,648.76	Monthly pymt- Revenue Bonds
The Bank of New York Mellon	7/1/2024	\$ 825.00	Annual Trustee Fees
TOTAL		<u>\$ 1,278,177.36</u>	

OPERATIONS CHECKING ACCOUNT

	Month Ended July 31, 2024		One Month Ended July 31, 2024	
	Actual	Budget	(Over)	Under
1. INCOME				
(a) Measure C Tax Revenue	0	129,167	129,167	129,167
(b) Property Tax Revenue	0	87,500	87,500	87,500
(c) AH Lease Revenue	875,000	875,000	0	0
(d) Investment Income	65,268	55,179	(10,089)	(10,089)
(e) Other Income	429	0	(429)	(429)
2. TOTAL INCOME	\$940,697	\$1,146,846	\$206,149	\$206,149

	Month Ended July 31, 2024		One Month Ended July 31, 2024	
	Actual	Budget	(Over)	Under
3. EXPENSES- DISTRICT OPERATIONS				
(a) Purchased Services- RGS Administrative	13,200	13,200	0	0
(b) Purchased Services- RGS Support Resources	0	2,083	2,083	2,083
(c) Projects/Consultants	7,750	4,167	(3,583)	(3,583)
(d) Community Organization & Outreach	0	4,167	4,167	4,167
(e) Communications Director	0	2,917	2,917	2,917
(f) Purchased Services- Audit	0	7,125	7,125	7,125
(g) Purchased Services- Legal	0	3,000	3,000	3,000
(h) Board Elections Fee	0	2,667	2,667	2,667
(i) Purchased Services- Financial Oversight	3,000	3,000	0	0
(j) Purchased Services- Bookkeeping	950	1,330	380	380
(k) Bond Trustee Fee	825	256	(569)	(569)
(l) Board Meetings & Postings	400	600	200	200
(m) Board Benefits	1,300	3,000	1,700	1,700
(n) Board Education	0	2,083	2,083	2,083
(o) Insurance (D & O and General Liability)	26,458	26,458	0	0
(p) Office Expenses (Supplies, Postage)	720	550	(170)	(170)
(q) Communication Expenses (Phone, Internet)	3,082	390	(2,692)	(2,692)
TOTAL- District Operating Expenses	\$57,685	\$76,993	\$19,308	\$19,308

OPERATIONS CHECKING ACCOUNT

	Month Ended July 31, 2024		One Month Ended July 31, 2024	
	Actual	Budget	(Over)	Under
4. RESTRICTED PAYMENTS				
(A) Payments to Lease Improvements Fund	1,125,512	1,125,512	0	0
(B) Payments to BNY Revenue Bond Escrow	29,649	29,649	0	0
(C) Payments to HELP II Loan Amortization	13,802	13,802	0	0
TOTAL- Restricted Payments	\$1,168,963	\$1,168,963	\$0	\$0

	Month Ended July 31, 2024		One Month Ended July 31, 2024	
	Actual	Budget	(Over)	Under
5. TOTAL PAYMENTS				
	\$1,226,648	\$1,245,956	\$19,308	\$19,308

Mendocino Coast Health Care District
 Restricted Capital Fund
 Recap of Treasury Bill Inventory Portfolio (Current Holdings)
 Monthly Investment Board Report as of 07-31-2024

DESCRIPTION	PAR VALUE	PURCHASE PRICE	INVESTMENT INCOME	PURCHASE DATE	MATURITY DATE	INVESTMENT RATE %
4 WEEKS						
PURCHASE 1						
Footnote (A)	\$3,093,000.00	\$3,080,322.13	\$12,677.87	07/16/24	08/13/24	5.365%
PURCHASE 2	\$2,700,000.00	\$2,688,933.00	\$11,067.00	07/16/24	08/13/24	5.365%
PURCHASE 3	\$2,500,000.00	\$2,489,752.78	\$10,247.22	07/23/24	08/20/24	5.365%
PURCHASE 4	\$4,000,000.00	\$3,983,557.76	\$16,442.24	07/30/24	08/27/24	5.381%
TOTALS	\$12,293,000.00	\$12,242,565.67	\$50,434.33			

FOOTNOTE (A)

PURCHASE MONTH	INVESTMENT INCOME	PURCHASE DATE	BEGINNING PAR VALUE	ADD: INVESTMENT INCOME	ENDING PAR VALUE
May-24	\$43,050.01	05/07/24	\$3,000,000.00	\$0.00	\$3,000,000.00
Jun-24	\$50,038.81	06/11/24	\$3,000,000.00	\$43,000.00	\$3,043,000.00
Jul-24	\$54,533.22	07/16/24	\$3,043,000.00	\$50,000.00	\$3,093,000.00
Sub Total	<u>\$147,622.04</u>			<u>\$93,000.00</u>	

Mendocino Coast Health Care District
 Recap of Treasury Bill Inventory Portfolio (Matured)
 as of 07-31-2024

	PAR VALUE	PURCHASE PRICE	INVESTMENT INCOME	PURCHASE DATE	MATURITY DATE	INVESTMENT RATE %
4 WEEKS						
PURCHASE 1	\$3,000,000.00	\$2,987,691.66	\$12,308.34	05/07/24	06/04/24	5.370%
PURCHASE 2	\$2,500,000.00	\$2,489,752.78	\$10,247.22	05/14/24	06/11/24	5.365%
PURCHASE 3	\$4,000,000.00	\$3,983,604.44	\$16,395.56	05/21/24	06/18/24	5.365%
PURCHASE 4	\$1,000,000.00	\$995,901.11	\$4,098.89	05/28/24	06/25/24	5.365%
PURCHASE 5	\$3,043,000.00	\$3,030,527.08	\$12,472.92	06/11/24	07/09/24	5.365%
PURCHASE 6	\$2,700,000.00	\$2,688,933.00	\$11,067.00	06/11/24	07/09/24	5.365%
PURCHASE 7	\$2,500,000.00	\$2,489,772.23	\$10,227.77	06/18/24	07/16/24	5.355%
PURCHASE 8	\$4,000,000.00	\$3,983,728.88	\$16,271.12	06/25/24	07/23/24	5.324%
PURCHASE 9	\$1,000,000.00	\$995,901.11	\$4,098.89	07/02/24	07/30/24	5.365%
TOTALS	\$23,743,000.00	\$23,645,812.29	\$97,187.71			



Item 6g)

Summary of Cash Balances as of July 31, 2024	
FY 2024/2025	
	7/31/2024
<u>Improvements & Measure C Fund:</u>	
Wells Fargo Bank- possession held by Adventist Health	\$5,976,927
<u>Restricted Capital Fund:</u>	
Treasury Bills	\$12,242,566
<u>Operations Fund:</u>	
Tri Counties Bank (Footnote 1)	\$1,619,747
LAIF	\$610,919
TOTAL	\$20,450,158
Footnote 1: Includes \$1,000,000 Treasury Bill deposit on 07-30-2024.	