

**SPECIAL MEETING AGENDA**  
**THURSDAY, November 9, 2023**  
**5:00 PM Closed Session**  
**6:00 PM Open Session Reconvenes**  
**REDWOOD ROOM, AHMC**  
**700 RIVER DRIVE, FORT BRAGG, CA**  
<https://www.mchcd.org>

**NOTICE OF SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
**MENDOCINO COAST HEALTH CARE DISTRICT**

NOTICE IS HEREBY GIVEN in accordance with Section 54956 of the Government Code that a Special Meeting of the Board of Directors of the Mendocino Coast Health Care District is called by the Chair to be held November 9, 2023, at 5:00 p.m. in the Redwoods Room, Adventist Health Mendocino Coast Hospital, 700 River Drive, Fort Bragg, California. Supporting documentation for this agenda is available on the website at: <https://www.mchcd.org>

PLEASE NOTE: The outer doors to the Outpatient building where the Redwoods Room is located are locked at 7:00 PM. Anyone wishing to attend the meeting in person who arrives after 7:00 PM will see a sign on the doors indicating a phone number that can be used to bring someone from the meeting to open the door. In the event that anyone arrives to attend the meeting after 7:00 PM and does not have a cell phone, the hospital can be accessed through the Emergency Room where a security guard can be requested to provide an escort to the Redwoods Room.

In compliance with Government Code section 54954.2(a) the Mendocino Coast Health Care District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the District at 707-937-3089 at least 72 hours prior to the meeting. The Board reserves the right to mute or remove a member of the public for inappropriate behavior which is disruptive.

This Board Meeting is being held in person. Meeting attendees may also join virtually using the Zoom link below. See Attachment A for other links and phone numbers to access this meeting.

Join Zoom Meeting at <https://zoom.us/j/94042561946>

**CONDUCT OF BUSINESS:**

1. **Call to Order:** Lee Finney, Chair
2. **Roll Call:** Susan Savage, Secretary

3. **Community Comments on the Closed Session Agenda Item**

Members of the public may take this opportunity to comment on the closed session agenda item. Items not on the closed session agenda cannot be addressed at this time. A three-minute time limit is set for each speaker on all items, subject to adjustment by the Chair. The total time for public input on each item is limited to 20 minutes.

(Government Code 54954.3)

4. **Adjourn to Closed Session:** Lee Finney, Chair

- 4.1 Discussion - Public Employee Appointment/Contract Employment for Executive Director and Administrative Services  
Government Code Section 54957(b)(1)

5. **Adjourn Closed Session:** Lee Finney, Chair

6. **6:00 PM Reconvene to Open Session:** Lee Finney, Chair

7. **Discussion/Action:** Consider Further Action Regarding Contract Employment for Executive Director Services and Administrative Services – Ad Hoc Committee on Hiring and Office, Susan Savage and Paul Garza

**BOARD AND COMMUNITY COMMENTS**

8. **Comments from the Board**

9. **Comments from the Community**

This portion of the meeting is reserved for people desiring to address the Board of Directors on any matter on this Special Meeting agenda only, which is within the subject matter jurisdiction of the District. You must state your name and address for the record. Time is limited to 3 minutes per speaker with a 20-minute total time limit for all comments. The Board of Directors can take no action on your presentation but can seek clarification of the points made in your presentation or comments.

The public is invited to comment on each agenda item as it is announced by the Chair. The same 3 minutes per speaker and 20-minute total time limits apply. The Board of Directors will then discuss the item without further public comment. The Agenda is approved without public comment.

**Brown Act Requirements:** Pursuant to the Brown Act, the Board of Directors cannot discuss or take action on items not on the agenda. This will limit the Board's response to requests and questions during the comment period.

10. **APPROVAL OF AGENDA** – Lee Finney, Chair

11. **COMMUNICATIONS**

**TAB 1**

Judy Leach Re: Centurion Services

Judy Leach Re: Meeting Follow-up

## 12. **REPORTS**

- 12.1 **Adventist Health Report** – Judy Leach
- 12.2 **Mendocino Coast Healthcare Foundation Report** – Terry Ramos
- 12.3 **Treasurer’s Report** – Sara Spring
  - 12.3.2 *Discussion/Action* – Audit Preparation Update

## 13. **SEISMIC COMPLIANCE: TIME CERTAIN PRESENTATION AT 6:30 PM**

- 13.1 *Discussion/Action* – Take from the Table all items contained in 14.2, 14.3, 14.4, 14.5 that were laid on the table at the October 26, 2023, Regular Meeting, Seismic Compliance Ad Hoc Committee Report – Lee Finney and Paul Garza **TAB 2**
- 13.2 *Discussion/Action* – Review and Consider Adoption of Timeline Presented by Eastshore Consulting, EMC Research, and Props and Measures - Shin Green, Robin Gerrity, Jessica Polsky-Sanchez **TAB 3**
- 13.3 *Discussion/Action* – Review and Consider Adoption of Agreement and Cost Estimate with Eastshore Consulting, LLC – Shin Green **TAB 4**
- 13.4 *Discussion/Action* – Review and Consider Adoption of MOU and Cost Estimate with EMC Research – Jessica Polsky-Sanchez **TAB 5**
- 13.5 *Discussion/Action* – Review and Consider Adoption of Management Consulting Agreement and Cost Estimate with Props and Measures – Robin Gerrity **TAB 6**
- 13.6 *Discussion* – Review Progress Report from the Devenney Group – Seismic Review Ad Hoc Committee, Lee Finney & Paul Garza **TAB 7**

## **BOARD AND COMMUNITY COMMENTS**

### 14. **Comments from the Community**

This portion of the meeting is reserved for people desiring to address the Board of Directors on any matter on this Special Meeting agenda within the subject matter of the District. You must state your name and address for the record. Time is limited to 3 minutes per speaker with a 20- minute total time limit for all comments. The Board of Directors can take no action on your presentation but can seek clarification of points made in your presentation or comments.

**15. Comments from Board of Directors**

**16. Adjournment**

Dated: November 8, 2023

STATE OF CALIFORNIA)  
COUNTY OF MENDOCINO) §

I declare under penalty of perjury that I hold the position of Chair of the Mendocino Coast Health Care District Board of Directors; and that I posted this notice at the MCHCD Office and on the District website on November 8, 2023

\_\_\_\_\_  
Lee Finney

\_\_\_\_\_  
Date

APPENDIX A

Topic: MCHCD Board Meeting  
Time: Nov 9, 2023 05:00 PM Pacific Time (US and Canada)

Join Zoom Meeting  
<https://zoom.us/j/94042561946>

Meeting ID: 940 4256 1946

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One tap mobile  
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+16699009128,,94042561946# US (San Jose)

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  - +1 669 900 9128 US (San Jose)
  - +1 346 248 7799 US (Houston)
    - +1 719 359 4580 US
    - +1 253 205 0468 US
  - +1 253 215 8782 US (Tacoma)
  - +1 646 558 8656 US (New York)
    - +1 646 931 3860 US
    - +1 689 278 1000 US
  - +1 301 715 8592 US (Washington DC)
    - +1 305 224 1968 US
    - +1 309 205 3325 US
  - +1 312 626 6799 US (Chicago)
    - +1 360 209 5623 US
    - +1 386 347 5053 US
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