

**NOTICE AND AGENDA OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
MENDOCINO COAST HEALTH CARE DISTRICT
Thursday, June 24th, 2021**

6:00 P.M. Open Session

5:00 P.M. Closed Session

Meeting via Zoom Conference

Join Zoom Meeting

<https://us06web.zoom.us/j/89523616652?pwd=VzhodXd2MEVRSVFPWFFmRmtpaGZjZz09>

Meeting ID: 895 2361 6652

Passcode: 322454

Find your local number: <https://us06web.zoom.us/u/kcHfhPHSPp>

PLEASE TAKE NOTICE a Regular Board of Directors meeting has been called for Thursday, June 24th, 2021 at 6:00 pm. **This meeting will be held via Zoom Conference only in order to reduce the risk of spreading coronavirus (COVID-19) and pursuant to the Governor's Executive Orders N-25-20 and N-29-20.**

No physical location from which members of the public may observe the meeting and offer public comment will be provided.

CONDUCT OF BUSINESS:

1. **5:00 P.M. CALL TO ORDER:** Ms. Jessica Grinberg, Chair

2. **ROLL CALL**

3. **PUBLIC COMMENTS**

This portion of the meeting is reserved for persons desiring to address the Board of Directors on any matter which the District has jurisdiction. You may state your name and address for the record. Time is limited to 3 minutes per speaker. The Board of Directors can take no action on your presentation, but can seek clarification to points made in your presentation or comments.

BROWN ACT REQUIREMENTS: Pursuant to the Brown Act, the Board of Directors cannot discuss issues or take action on requests during this comment period.

4. **CLOSED SESSION**

a. **Information/Action:** Public Employment: Employees and Independent Contractors:

(Government Code 54957)

5. **6:00 P.M. OPEN SESSION CALL TO ORDER-** Ms. Jessica Grinberg, Chair

6. **ROLL CALL**

7. **REPORT ON CLOSED SESSION MATTERS**

8. **PUBLIC COMMENTS**

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9. **APPROVAL OF THE AGENDA:** Ms. Jessica Grinberg, Chair

NEW BUSINESS:

10. **ACTION:** Approval of May 27th, 2021 Minutes: Ms. Jessica Grinberg, Chair

TAB 1

11. **INFORMATION/ACTION:** 50th Year Celebration of the Hospital John Redding, Treasurer

12. **INFORMATION/ACTION:** Board self-evaluation: Amy McColley

13. **INFORMATION/ACTION:** Review of contract for Interim Administrative Group

TAB 2

14. **INFORMATION/ACTION:** Measure C Oversight Committee, New Member Search: Ms. Jessica Grinberg, Chair

REPORTS:

15. **INFORMATION:** District Office Manager Resignation: Michelle McMillan, District Office Manager

TAB 3

16. **INFORMATION/ACTION:** Finance Report: Mr. John Redding, Treasurer

Disposition of surplus furniture

TAB 4

17. **INFORMATION/ACTION:** Hubs and Routes Update: Ms. Sara Spring, Secretary

18. **INFORMATION:** Community feedback on one year affiliation update: John Redding, Treasurer, Norman de Vall, Member at Large

19. **INFORMATION:** Seismic compliance and future of facility update: Amy Vice Chair, Sara Spring Secretary

20. **INFORMATION/ACTION:** District Website Ad Hoc Committee: John Redding, Treasurer, Norman de Vall, Member at Large

21. **FUTURE AGENDA ITEMS:** Ms. Jessica Grinberg, Chair

22. PUBLIC COMMENTS

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23. COMMENTS FROM BOARD OF DIRECTORS

24. **ADJOURNMENT:** Ms. Jessica Grinberg, Chair

Dated: June 24, 2021

STATE OF CALIFORNIA

COUNTY OF MENDOCINO

I declare under penalty of perjury that I am employed by the Mendocino Coast Health Care District Board of Directors; and that I posted this notice at the North and Patient Services Building Lobby entrances to the Adventist Health Mendocino Coast Hospital on June 22nd, 2021

_____	_____
Signed by Michelle McMillan	Date
Office Manager	
On behalf of Sara Spring	
Secretary of the Board of Directors	

All disabled persons requesting disability related modifications or accommodations, including auxiliary aids or service may make such request in order to participate in a public meeting to Sara Spring Secretary for the Board of Directors, 775 River Drive, Fort Bragg, CA 95437 no later than 1 working day prior to the meeting that such matter be included on that month's agenda.

*Per District Resolution, each member of the public who wishes to speak shall be limited to three minutes each per agenda item. Please identify yourself prior to speaking. Thank you.

TAB 1

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
MENDOCINO COAST HEALTH CARE DISTRICT
Thursday, May 27th, 2021**

6:00 P.M. Open Session

5:00 P.M. Closed Session

Meeting via Zoom Conference

1. **5:00 P.M. CALL TO ORDER:** Ms. Jessica Grinberg, Chair

2. **ROLL CALL**

3. **PUBLIC COMMENTS**

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4. **CLOSED SESSION**

a. Information/Action: Public Employment: Employees and Independent Contractors:

- a. In house counsel
- b. Office Manager
- c. Advisors: Accountant/Bookkeeper/Marketing

(Government Code 54957)

5. **6:00 P.M. OPEN SESSION CALL TO ORDER-** Ms. Jessica Grinberg, Chair

6. **ROLL CALL**

All present

7. **REPORT ON CLOSED SESSION MATTERS**

There was an action item- short term engagement possibly extending into a long term

8. **PUBLIC COMMENTS**

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9. **APPROVAL OF THE AGENDA:** Ms. Jessica Grinberg, Chair

Redding moves to approve the agenda, de Vall seconds

Everyone yes

NEW BUSINESS:

10. **ACTION:** Approval of April 29th, 2021 Minutes: Ms. Jessica Grinberg, Chair

TAB

1

11. **INFORMATION/ACTION:** 50th Year Celebration of the Hospital Ms. Jessica Grinberg, Chair

- Sunday June 29th
- Planning committee will be meeting early next week?
- In honor of relaxed covid restriction and in celebration of this occasion maybe we want to do something interesting for the community
- Fitness Fridays? - every Friday do a community giveaway
- De Vall- a tour of the hospital would be very informative
- The birthing center is now reserved for Covid-19
- What has been changed, why it has been changed, what is the opportunity
- Where are we going from here? What do we need that we don't have?

12. **INFORMATION/ACTION:** Board self-evaluation: Amy McColley

Motion: Amy McColley moves to proceed with the board evaluation

Second: John Redding

- John Redding- yes
- Jessica Grinberg- yes
- Amy McColley- yes
- Sara Spring- yes
- Norman de Vall- yes

REPORTS:

13.**INFORMATION:** District office update: Michelle McMillan, District Office Manager

14.**INFORMATION/ACTION:** Finance Report: Mr. John Redding, Treasurer

TAB 2

Redding moves that we take the dividends from the LAIF account and us them for the Board

Motion: Sara Spring moves to accept draft budget

Second: de Vall

- John Redding- yes
- Jessica Grinberg- yes
- Amy McColley- yes
- Sara Spring- yes
- Norman de Vall- yes

15. **INFORMATION:** Hubs and Routes Update: Ms. Sara Spring, Secretary

Vote at the next meeting or include it as part of the budget

16.**INFORMATION:** Broadband access for coastal residents update: Ms. Jessica Grinberg, Chair

17.**INFORMATION:** Community feedback on one year affiliation update: John Redding, Treasurer, Norman de Vall, member at large

18. **INFORMATION:** Seismic compliance and future of facility update: Amy Vice Chair, Sara Spring Secretary

19. **INFORMATION/ACTION:** Disposition of surplus furniture: Mr. John Redding, Treasurer

Motion: de Vall moves that the distribution for sale of surplus furniture be on June 19th

Second: Redding

- John Redding- yes
- Jessica Grinberg- yes
- Amy McColley- absent
- Sara Spring- yes
- Norman de Vall- yes

21. **FUTURE AGENDA ITEMS:** Ms. Jessica Grinberg, Chair

- De Vall would like to invite Adventist health to share any draft plans they have to meet future needs at this time
- Grinberg requests we let the ad hoc committee perform their function and then report to us
- Strategic plan
- Always list the sub committees on the agenda so that there is time to report if needed

22. PUBLIC COMMENTS

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Presentation from Adventist Health Judy Leach and Judson Howe

23. COMMENTS FROM BOARD OF DIRECTORS

24. **ADJOURNMENT:** Ms. Jessica Grinberg, Chair

TAB 2

TAB 3

Notice of Resignation

Michelle McMillian Thu 6/10/2021 1:53 PM

To: Jessica Ginberg ; Norman de Vall ; Amy McColley ; John Redding ; Sara Spring

1 attachments Office Manager Projects.docx;

Hello All,

Considering the Districts need for a full-time employee, and my own external commitments, I am emailing to provide notice of my resignation. I will be staying on through the end of June so as not to leave any loose ends. I will make sure that this is communicated to the public via the next Board Packet. I have greatly enjoyed working with the Healthcare District and have learned a lot over the last two and a half months. I have included a document that I have been compiling, which contains a preliminary list of Office Manager projects both currently being undertaken and theoretical. Thank you all for the opportunity. I will miss this position but know the District will be best served by someone who is able to commit full time, at least for the near future.

All the best,

Michelle McMillan

TAB 4