

**MINUTES OF THE PROCEEDINGS  
OF THE BOARD OF DIRECTORS REGULAR MEETING OF THE  
MENDOCINO COAST HEALTH CARE DISTRICT**

December 14, 2023

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**1. CALL TO ORDER**

The Board of Directors of the Mendocino Coast Health Care District, with Chair Finney presiding, convened via Zoom webinar and in person at the Redwoods Room, Adventist Health Mendocino Coast Hospital, 700 River Drive, Fort Bragg, Ca., at 6:02 p.m. on Thursday, December 14, 2023.

**2. ROLL CALL**

Directors Finney, Garza, Katzeff, Savage and Spring were present.

Others Present: Robin Gerrity, Polls & Measures, Glen Lazof, Regional Government Services, Rick Wood, California Special Districts Association, Peter Johnston, Adventist Health Mendocino Coast Facilities Manager, Craig Steele, Board Counsel.

**3. COMMENTS FROM THE BOARD**

Director Katzeff commented on agenda item 9 - seismic retrofit.

**4. COMMENTS FROM THE COMMUNITY**

Josh Potter, a member of the public, commented on the Blue Shield Contract with Adventist Health.

Malcolm Macdonald, a member of the public, commented on Board procedures.

Taimy Barty, a member of the public, commented on the Blue Shield Contract with Adventist Health.

**5. APPROVAL OF AGENDA**

The Agenda was adopted, with an amendment that the minutes of the October 26, 2023 meeting be tabled to a future meeting date.

**6. COMMUNICATIONS**

Judy Leach, President, Adventist Health Mendocino Coast Hospital, reported to Chair Finney that Blue Shield has returned to the negotiation table over their contract with Adventist Health; and shared a letter of support to the State Assembly, dated April 2023, for AB 869 (Wood) legislation.

Mendocino County Supervisor Ted Williams submitted a letter in support of the board letting a consultant contract with Regional Government Services for administrative services.

**7. APPROVAL OF MINUTES**

The Minutes of December 7, 2023 Special Board Meeting were approved.

**8. REPORTS**

8.3 Treasurer's Report –Director Spring informed the board that she will pay an invoice to Petrak and Associates for services in the amount of \$1,087.50 from an unrestricted funds account.

8.3.1 A warrant list was not presented for approval.

8.3.2 Director Spring and CSDA Consultant Rick Wood, the Chief Financial officer for the California Special Districts Association gave an update on the status of audits and described the services he is providing to align the district with required practices and reporting per Government Code 6300.

## **9. SEISMIC COMPLIANCE**

9.1 Robin Garrity, Props and Measures Consulting Group, gave a progress report. In response to questions from Director Katzeff and to comply with requirements of the Brown Act, the consultants will contact all members of the board on a 1:1 basis, to discuss the poll questions and receive Director input. Malcolm Macdonald, a member of the public, commented on board procedures.

9.2 The board discussed and accepted follow up documents from Devenney SPC and NPC Evaluations for HCAI Report on behalf of MCHCD.

## **10. SOLAR PROPOSAL- ADVENTIST HEALTH MENDOCINO COAST**

The board reviewed and adopted Option A of two previous proposals for installation of solar panel design at the Adventist Health Mendocino Coast Hospital Campus located at River Drive, Fort Bragg, Ca. at no cost to the district.

## **11. REPORT- THE AD HOC OFFICE AND HIRING COMMITTEE**

The board reviewed and approved the ad hoc committee recommendation to contract with Regional Government Services for Agency Administrator services.

Malcolm Macdonald, a member of the public, commented on board procedures.

Gabriel Maroney, a member of the public, commented on board procedures.

## **12. PROGRESS REPORT ON RETREAT SMART GOALS TAB**

The ad hoc committee reviewed the progress on achieving the 7.21.23 Board Retreat Smart Goals. It was agreed that an agenda item for possible facilitators will be added to the February 2024 Regular Meeting agenda for a March 2024 retreat.

## **13. UPDATED REPORT ON BYLAW CHANGES**

A motion was passed, to adopt as amended, Article 1 of the bylaws as presented, and to include a generic digital storage method.

A motion was passed, to adopt Article 2 - Sections 1 - 3 of the bylaws as presented.

The board agreed to continue further review/action on proposed district Bylaws changes to the January 2024 meeting.

## **14. ADOPT RESOLUTION IN SUPPORT OF AHMC EMPLOYEES WORKING ON HOLIDAYS**

The Board passed a motion to acknowledge support for Adventist Health Mendocino Coast Employees Working on Holidays, at a cost not to exceed \$5000, from unrestricted funds.

**15. COMMENTS FROM THE COMMUNITY**

Mr. Malcolm Macdonald, a member of the public, made procedural comments to the board.

Ms. Linda Williams, a member of the public, made procedural comments to the board.

**16. COMMENTS FROM THE BOARD OF DIRECTORS**

Director Katzeff the Blue Zones ad hoc committee Chair reported that he and Director Garza reviewed a draft report entitled, “California Redwood Coast - Exploring the Roots of Health Disparities” by the California Center for Rural Policy at Cal Poly Humboldt, and a news article about the Petaluma Rural Health Care District, and discussed some preliminary ideas for community partnerships to promote and apply community preventative health and wellness initiatives.

[https://ccrp.humboldt.edu/sites/default/files/californias\\_rural\\_north\\_exploring\\_the\\_roots\\_of\\_health\\_disparities\\_final.pdf](https://ccrp.humboldt.edu/sites/default/files/californias_rural_north_exploring_the_roots_of_health_disparities_final.pdf)

**17. ADJOURNMENT**

The meeting adjourned at 9:51 pm

The next Regular Meeting of the Mendocino Coast Health Care District Board is scheduled for January 25, 2024 at 6:00 pm, Redwoods Room, Mendocino Coast District Hospital, 700 River Drive, Fort Bragg, Ca.

Director	Attendance	Item 5	Item 7	Item 9.2	Item 10	Item 11	Item 13	Item 14	Item 17
Finney	✓	Y	Y	Y	Y	Y	Y	Y	Y
Garza	✓	Y	Y	Y	Y	Y	Y	Y	Y
Katzeff	✓	N	A	A	Y	N	Y	Y	Y
Savage	✓	Y	Y	Y	Y	Y	Y	Y	Y
Spring	✓	N	Y	Y	Y	N	Y	Y	Y
Voting Record (Y= Yes; N=No; A=Abstain)									

Dated: December 26, 2023



Katharine Wylie, MS Ed.  
Agency Administrator  
Mendocino Coast Health Care District